

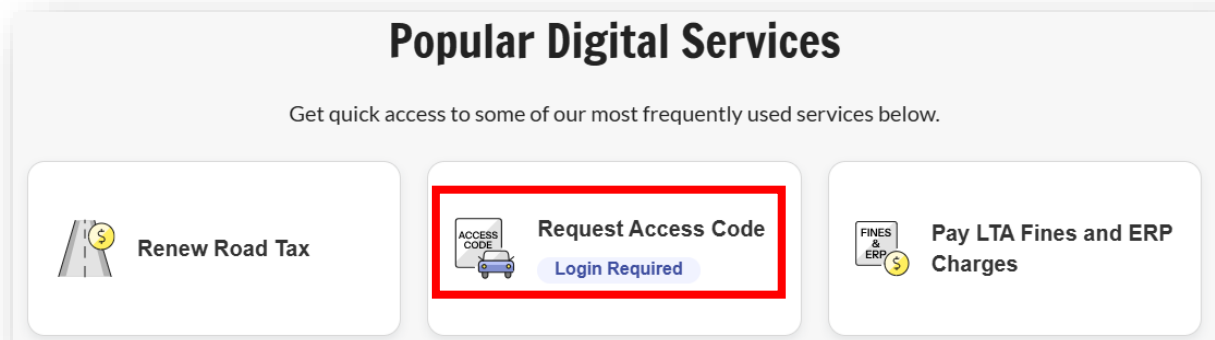
User Guide

for Vehicle Owners to Request Access Code for Third Parties to Access the Following 3 Digital Services

1. Enquire PARF/COE Rebate for Registered Vehicle
2. Enquire PQP Payable for Category C Early Turnover Scheme
3. Enquire Vehicle Transfer Fee

Step 1

- Access LTA's OneMotoring website (<https://onemotoring.lta.gov.sg>).
- Click "Request Access Code" digital service and login using Singpass.



Step 2:

- a. If you are nominating someone to receive the Access Code for your vehicle, please have his/her mobile number and email address (optional) ready.
- b. Select vehicle and key in the mobile number and email address (optional) that you want the Access Code for your vehicle to be sent to.
- c. Once you have read and agreed to the terms and conditions, click “Request Access Code” to proceed.

The screenshot shows the 'Request Access Code' form. It has two main sections: 'Vehicle Details' and 'Recipient Details'. In the 'Vehicle Details' section, there are two yellow buttons: 'All Vehicles (2)' and 'SAA1234B' (which is selected with a checkmark). Below these is another yellow button 'SAA1234C'. The 'Recipient Details' section has three input fields: 'Mobile No.' (containing '91234567'), 'Email Address (Optional)', and 'Remarks (Optional)' (with a note '(Max. 250 characters)'). At the bottom, there is a checkbox labeled 'I have read and I agree to the terms and conditions.' which is checked. A blue button labeled 'Request Access Code' with a right arrow is at the bottom right.

Request Access Code

Vehicle Details

Request access code for:

All Vehicles (2)

OR

SAA1234B ✓ SAA1234C

Recipient Details

Mobile No.: 91234567

Email Address (Optional):

Remarks (Optional): (Max. 250 characters)

Key in the mobile no. that you want your Access Code to be sent to

(Optional) Key In the email address if you also want your Access Code to be sent via email

(Optional) Key in remarks, e.g. the name of the nominated recipient, if needed

"Tick" this once you have read and agreed to the terms and conditions

☒ I have read and I agree to the terms and conditions.

Request Access Code →

Step 3:

- The Access Code will be shown on the screen and sent via SMS to the mobile number and email address (if provided) that you have entered.
- The Access Code is valid for multiple uses for 14 calendar days with expiry date as shown on the screen.

Request Access Code (Acknowledgement)

The access code for vehicle SAA1234B has been successfully sent to your nominated recipient.

Access Code Information


Access Code:	Request Date:
250189	17 Jun 2025
Expiry Date:	Revocation Date:
01 Jul 2025	-
Recipient Mobile No.:	Recipient Email Address:
91234567	-

The recipient will receive the SMS and email (if provided) as below.

Land Transport Authority

(Fr: LTA) : The access code for vehicle SAA1234B is 250189 Go to LTA's OneMotoring website to use the code to access the selected digital services by 01 Jul 2025.

This is an automated message sent by the Singapore Government.



Access Code For Vehicle SAA1234B

Dear Sir/Madam

The access code for vehicle SAA1234B is 250189 Go to LTA's OneMotoring website to use the code to access the selected digital services by 01 Jul 2025.

If you have any queries, you may contact us via our online contact form at lta.gov.sg/feedback. This email is auto-generated, please do not reply to this email.

If you are not the intended recipient of this communication, please delete it.

As it may contain confidential or official information, do not retain it or disclose the contents to any person as it may be an offence under the Official Secrets Act.

Step 4:

Use the Access Code to access the 3 digital services at LTA's OneMotoring website (<https://onemotoring.lta.gov.sg>) within the validity period of the Access Code.

Enquire PARF/COE Rebate for Registered Vehicle

Input Details	
Access Code*:	250189
Vehicle No.*:	saa1234b
Intended Deregistration Date*:	24062025
Vehicle to be Exported*:	<input checked="" type="radio"/> Yes <input type="radio"/> No

* Mandatory field

Enquire PQP Payable for Category C Early Turnover Scheme

1

Enter details
(1/2)

2

Enquiry details
(2/2)

Existing Vehicle Criteria

Replacement Vehicle Criteria

Enter Details

Access Code:

250189

Vehicle No.

SAA1234B

Intended Registration Date

24062025

Enquire Vehicle Transfer Fee

Enter Vehicle Details

Access Code :

250189

Vehicle owners can [click here](#) to request for an access code.

Vehicle No. :

saa1234b

Intended Date of Vehicle Transfer :

24062025