



LAND TRANSPORT AUTHORITY

USER GUIDE FOR CORPPASS ADMINISTRATOR

**Access to LTALink Using
Singpass Login for
Electronic Service Agent (ESA)**

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Getting Your Corppass Accounts Ready to Access LTALink

STEP 1

**Corppass Administrator
Logs in to Corppass Portal to
Add “LTALink User” Role to the
Corppass Accounts**



1a

Add “LTA OneMotoring Digital Services” to your e-Service.

[Refer to Appendix 1 for more details.](#)

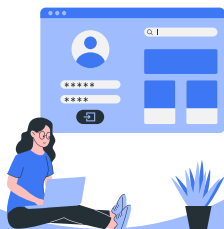
1b

Create Corppass accounts and assign the “LTALink User” role to your Corppass users.

[Refer to Appendix 2 for more details.](#)

STEP 2

**Corppass Administrator
Logs in to LTA’s OneMotoring
Website to Add and Assign
Business Functions to LTALink
Authorised Users**



2a

Manage and assign relevant business functions to your LTALink authorised users .

[Refer to Appendices 3 to 7 for more details.](#)

Want to know more about the functions for your Business Role? Refer to [Appendix 8.](#)



Please log in to LTALink via “Singpass for Business Users” after the Corppass access (steps 1 and 2 above) for all your users have been set up. Once any user logs in to LTALink via “Singpass for Business Users”, the Netrust token account for all LTALink users will be deactivated.

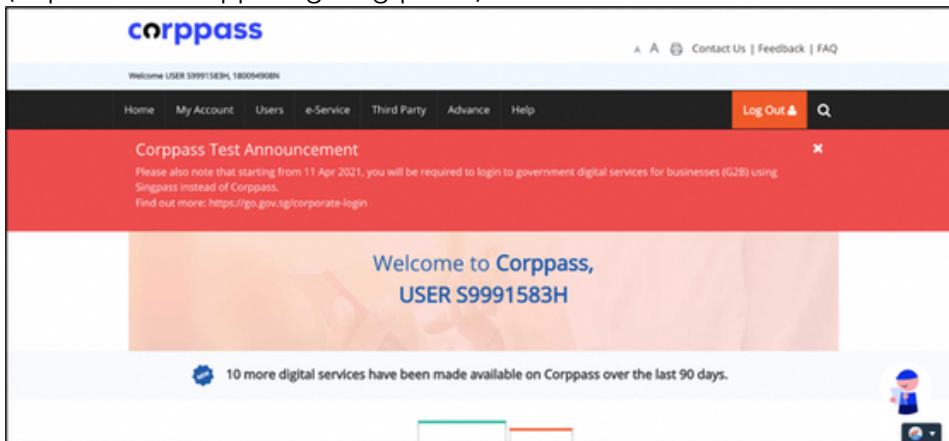
Appendix

Step-by-Step Guides

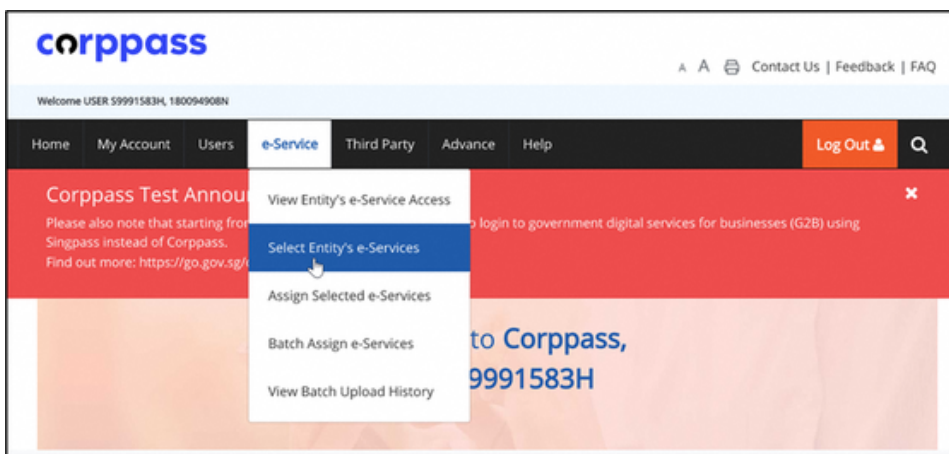
Appendix 1

Corppass Admin Portal - Add “LTA OneMotoring Digital Services” to the Company’s e-Service

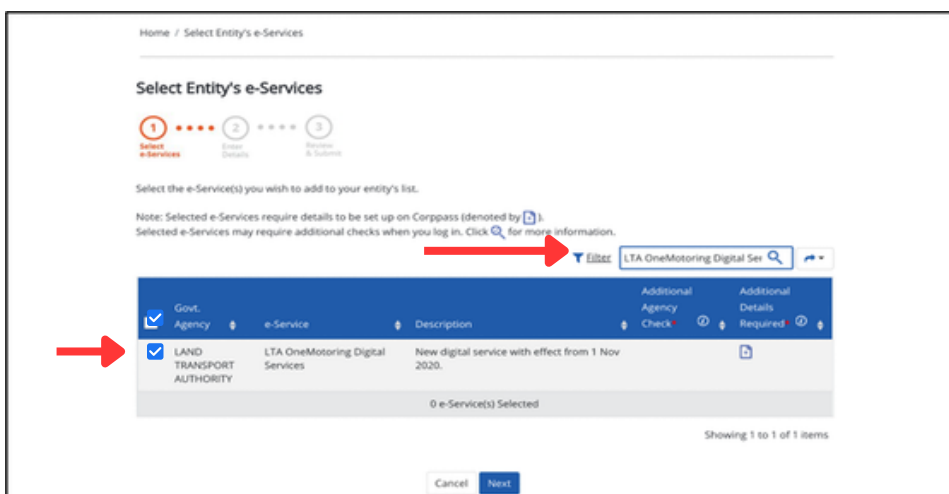
Step 1: Corppass Administrator logs in to Corppass Admin Portal (<https://www.corppass.gov.sg/portal>).



Step 2: Go to **e-Service** > **Select Entity’s e-Services**.



Step 3: Search for “LTA OneMotoring Digital Services” and select “LTA OneMotoring Digital Services”. Click “Next”.



Step 4: Leave these fields blank as they are not applicable. Click "Next".

Home / Select Entity's e-Services

Select Entity's e-Services

1 Select e-Services 2 Enter Details 3 Review & Submit

Some e-Services require additional information. Enter details to proceed.
* - denotes mandatory fields

Govt Agency	e-Service	Additional Agency Check	Additional Details Required
LAND TRANSPORT AUTHORITY	LTA OneMotoring Digital Services		

1 e-Service(s) Selected

Back Next

LTA OneMotoring Digital Services

Park No for HV Park Operators

[Add New](#)

ERP2 Assigned ID

[Add New](#)

Nexgen ERP Partner ID

[Add New](#)

Step 5: Ensure the e-Service "LTA OneMotoring Digital Services" is selected and click "Submit".

Home / Select Entity's e-Services

Select Entity's e-Services

1 Select e-Services 2 Enter Details 3 Review & Submit

Verify Selected e-Service(s)

LAND TRANSPORT AUTHORITY • LTA OneMotoring Digital Services

Back Submit

Home / Select Entity's e-Services

The selected e-Service(s) is ready to be assigned to users.

Next Step

Assign selected e-Services
Assign e-Service access to your entity's users and user groups.

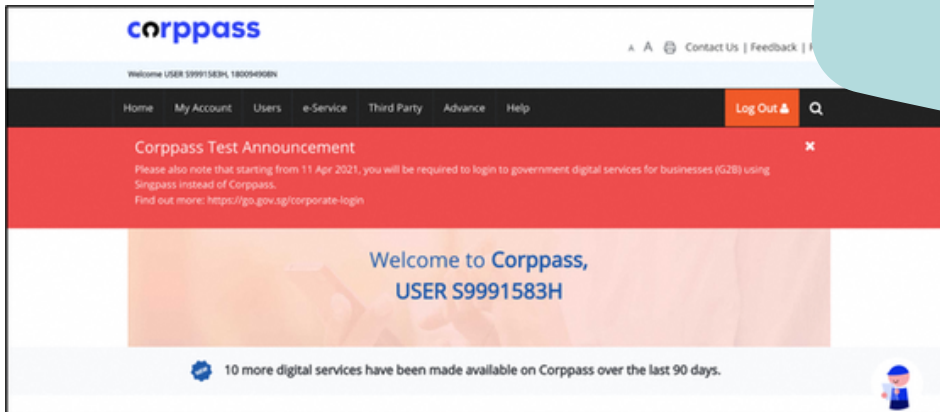
Return to Homepage Assign selected e-Services

Success! You can now assign "LTALink User" role to your Corppass users!

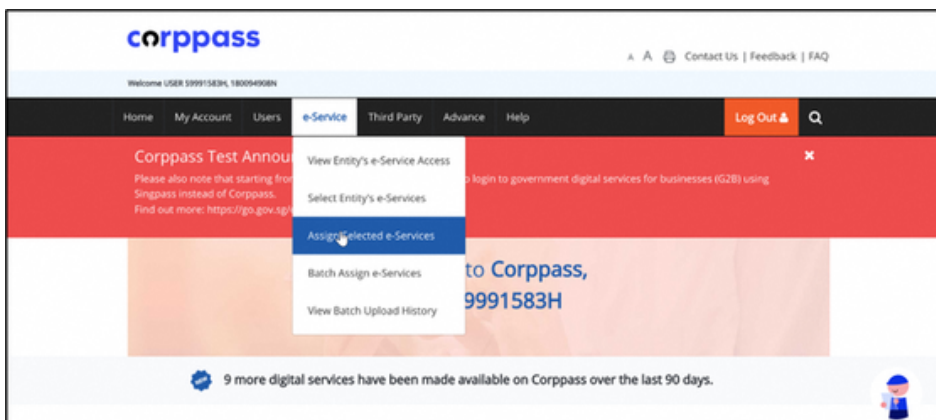
Appendix 2

Corppass Admin Portal - Assign “LTALink User” role to Corppass User(s)

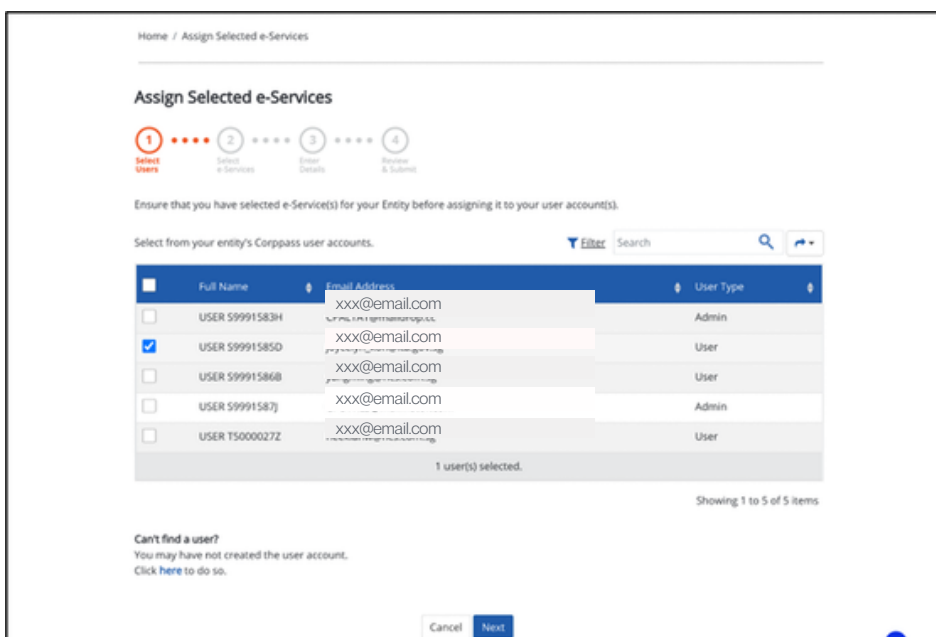
Step 1: Corppass Administrator logs in to Corppass Admin Portal (<https://www.corppass.gov.sg/portal>).



Step 2: Go to **e-Service** > **Assign Selected e-Services**.



Step 3: Select Corppass user account(s) and click “Next”.



Step 4: Select “LTA OneMotoring Digital Services” and click “Next”.

Home / Assign Selected e-Services

Assign Selected e-Services

1 Select Users 2 **Select e-Services** 3 Enter Details 4 Review & Submit

Assign Selected e-Service(s) to
1 Selected User(s) +

Assign from selected e-Service(s): Filter land transport Search Refresh

Govt Agency	Entity's selected e-Services	Description	Agency Check Required	Additional Details Required
☒	LAND TRANSPORT AUTHORITY	LTA OneMotoring Digital Services	New digital service with effect from 1 Nov 2020.	☐

1 e-Service(s) selected.

Showing 1 to 1 of 1 items

Back Next

Step 5: Select role “LTALink User” and enter “Authorisation Effective Date”. Click “Next”.

Home / Assign Selected e-Services

Assign Selected e-Services

1 Select Users 2 Select e-Services 3 **Enter Details** 4 Review & Submit

Assign Selected e-Services to
1 Selected User(s) +

e-Services with ☐ require additional details. For more information, contact the relevant agency. Click ☐ to enter details.

* - denotes mandatory fields

Govt Agency	Entity's selected e-Services	Agency Check Required	Additional Details Required
☐	LAND TRANSPORT AUTHORITY	LTA OneMotoring Digital Services	☐

1 e-Service(s) selected.

Role* ☐

LTALink User

Role Description

Access to LTALink. Visit go.gov.sg/ltaesacp for details.

Nexgen ERP Partner ID

— SELECT —

Authorisation Effective Date * ☐

13/02/2025

Back Next

Step 6: Ensure e-Services “LTA OneMotoring Digital Services” and role “LTALink User” are selected. Click “Submit”.

Home / Assign Selected e-Services

Assign Selected e-Services

1 Select Users 2 Select e-Services 3 Enter Details 4 Review & Submit

Verify the following details.

1 Selected Users +

 **Selected e-Services**

LAND TRANSPORT AUTHORITY

- LTA OneMotoring Digital Services

Role	LTALink User
Authorisation Effective Date	13/02/2025
Authorisation Expiry Date	31/12/9999

[Back](#) [Submit](#)

Home / Assign Selected e-Services

 You have assigned e-Service(s) to your user(s).

[Return to Homepage](#)

Home / Manage User Accounts / View User

USER S9991585D

[Profile](#) [Assigned e-Services](#) [Transaction History](#)

Assign default e-Service access and/or customise e-Service access of the user. Click [here](#) (PDF, 2.0 MB) for step-by-step guide.

Default All e-Service Access

Select the checkbox below and click "Save" to grant the user default access to all e-Services currently onboard Corppass and to e-Services which will onboard in the future.

☐ Access to all e-Services required [Save](#)

Customised e-Service Access

Click 'Add e-Service Access' below to customise e-Service access for the user. If 'Access to all e-Services' is selected above, adding the same e-Service will overwrite the default setting for that e-Service.

[Add e-Service Access](#) [Edit e-Service Access\(0\)](#) [Remove e-Service Access\(0\)](#) [Filter](#) [Search](#) [Refresh](#)

Govt. Agency	Assigned e-Services	Role	Parameters	Authorisation Effective Date	Authorisation Expiry Date
☐ LAND TRANSPORT AUTHORITY	LTA OneMotoring Digital Services	LTALink User	-	13/02/2025	31/12/9999

0 e-Services Selected

Success! You will see the assigned e-Service "LTA OneMotoring Digital Services" with the role "LTALink User."

Note:



To access LTALink, user(s) must be assigned with the e-Service “LTA OneMotoring Digital Services” and the role “LTALink User.”



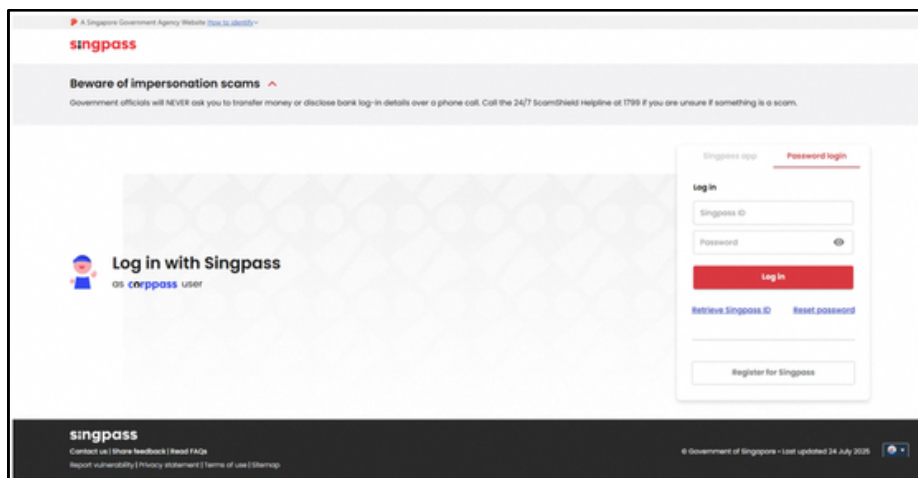
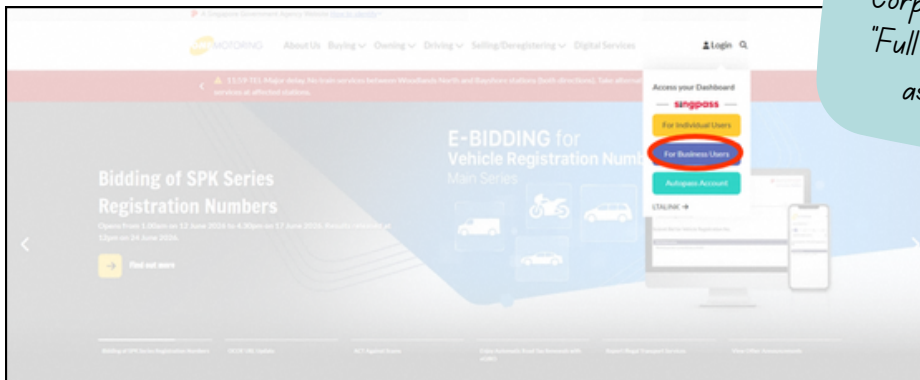
User(s) assigned with only "Full Access" and/or "Access to all e-Services required" will not have access to LTALink.

Appendix 3

LTA's OneMotoring Website - Add LTALink Authorised User(s)

Step 1: Corppass Administrator logs in to LTA OneMotoring website via Singpass for Business Users (<https://onemotoring.lta.gov.sg>).

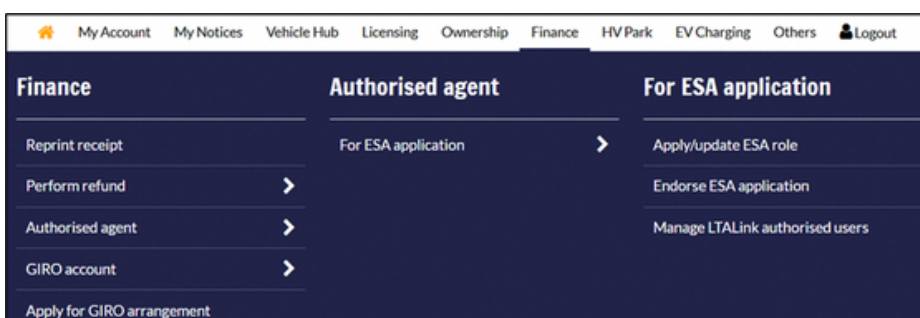
Before you can manage LTALink users, you will need to ensure that you have a Corppass Administrator account with the "Full Access" OR "Assets and Profile" role assigned to it. Refer to user guide available at go.gov.sg/ltacp.



Step 2: Go to **Quick Access** and click "Vehicle Hub".



Step 3: After logging in, select **Finance** > **Authorised agent** > **Manage LTALink authorised users**.



Step 4: Click “Add”. (This step will not be required when you are adding the first LTALink user for your company.)

Manage Authorised Users

Authorised Users

Show 10 entries Search:

S.No.	NRIC	Name	Office Address
1	S0000367B	XXX	Ang Mo Kio Street 62, 5

Previous Next

Add Export List Update Remove

Step 5: Enter “NRIC”, “Full Name (per NRIC)”, “Email Address” and select the business functions to be assigned/removed based on your requirement. Carefully read all Declarations and ensure that entered information is accurate. Tick the confirmation box and click “Add” to proceed.

Manage LTALink Authorised Users

1 Enter New User Details (10/0) 2 Acknowledgement (10/0)

About this digital service

Add LTALink Authorised Users

LTALink Authorised User Information

NRIC: S40221496B Full Name (per NRIC): LTALink User

Email Address: xxx@email.com Office Address: Ang Mo Kio Street 62, 5 (S4000000)

Add Access

- ☒ Batch Vehicle Approval
- ☒ Change of Vehicle Particulars
- ☒ Drawing Approval
- ☒ Maintain Company Profile
- ☒ Recall of Vehicle
- ☒ Registration Inspection
- ☐ Registration of Vehicle
- ☒ Transfer of VAC
- ☐ Transfer of Vehicle Ownership
- ☒ Vehicle Accessory Approval
- ☒ View All Transaction History

Declarations:

- I/We confirm that the authorised user has been assigned a Company account with the "LTALink User" role. Where the authorised user is to be removed, I/we confirm that the "LTALink User" role has been removed from the assigned Company account.
- I/We confirm that the information I/we have furnished to LTA is true and correct and I/we are aware that furnishing any false or misleading particulars, information or documents to LTA is an offence under Section 127 of the Road Traffic Act.
- I/We confirm that I/we have read, understood, and agree to be bound by the LTALink System Terms And Conditions For Application.
- I/We consent to the collection, disclosure and use of my/our personally identifiable data, including the information provided in this application, by LTA to any third party including the Government and other public agencies, so as to facilitate efficient and effective service delivery, and to:
 - to comply with any lawful request from another Government agency or public authority as required, so as to improve the discharge of public functions, and to serve you or your Customers;
 - to comply with any court order or written law so as to enable LTA to perform its functions and duties;
 - to enable Town Councils to enforce, investigate or prosecute offences within their jurisdiction;
 - to assist with any legal proceedings (including motor vehicles, power-assisted bicycles, or personal mobility devices registered with LTA);
 - to take action against any individual or entity for breach of our terms and conditions; and/or
 - my/our data may be verified and recorded, which includes comparing it with information from other sources, and may be utilised to communicate with me/ us effectively.

☒ I/We confirm that I/we have read, understood, and agree to the above Notes and Declarations.

Cancel Add

Manage LTALink Authorised Users

1 Enter New User Details (10/0) 2 Acknowledgement (10/0)

Add LTALink Authorised Users (Acknowledgement)

Transaction Details

Transaction Ref No. 2025052311213939322 Transaction Date 23 May 2025

Transaction Time 11:21:43

Message

New LTALink authorised user has been added successfully.

Add another LTALink authorised user Manage LTALink authorised users

You have successfully added the user!

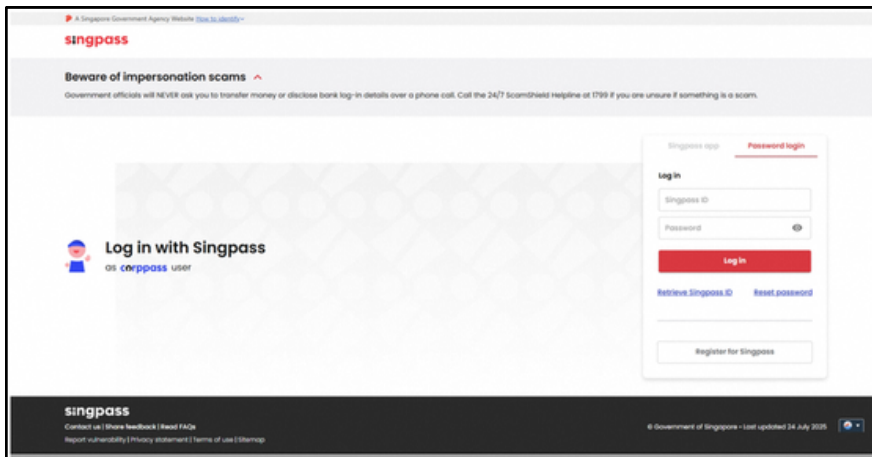
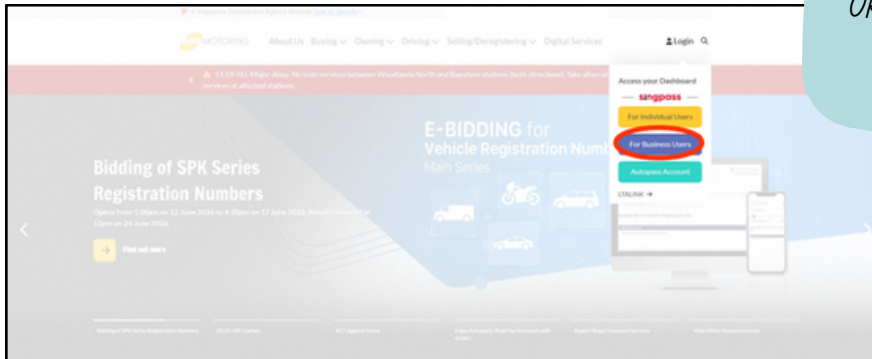
User will be able to log in to LTALink and access the assigned functions. Refer to Appendix 8

Appendix 4

LTA's OneMotoring Website - Update LTALink Authorised User(s)

Step 1: Corppass Administrator logs in to LTA's OneMotoring website via Singpass for Business Users (<https://onemotoring.lta.gov.sg>).

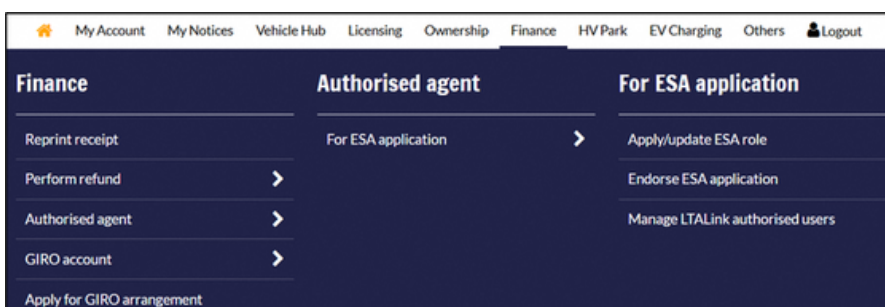
Before you can manage LTALink users, you will need to ensure that you have a Corppass Administrator account with the "Full Access" OR "Assets and Profile" role assigned to it. Refer to user guide available at go.gov.sg/ltacp.



Step 2: Go to **Quick Access** and click "Vehicle Hub".



Step 3: After logging in, go to **Finance > Authorised agent > Manage LTALink authorised users**.



Step 4: Select the LTALink authorised user and click “Update”

The screenshot shows the 'Manage LTALink Authorised Users' interface. At the top, there's a header 'Manage LTALink Authorised Users'. Below it, a sub-header 'LTALink Authorised Users' is followed by a search bar and a 'Show 33 entries' indicator. A table lists three users with columns for S/No, NRIC, Name, and Office Address. The first user is selected with a blue dot. At the bottom, there are buttons for 'View', 'Add', 'Update', and 'Remove'.

S/No	NRIC	Name	Office Address
1	S0000015G	XXXX	Ang Mo Kio Street 62, 5
2	S0000016G	XXXX	Ang Mo Kio Street 62, 5
3	S0000015E	XXXX	Ang Mo Kio Street 62, 5

Step 5: Add or remove the business functions based on your requirements. Carefully read all Declarations and ensure that entered information is accurate. Tick the confirmation box and click “Update” to proceed.

This screenshot shows the 'Update LTALink Authorised User' form. It has a progress bar at the top with two steps: 'Update User Details (1/2)' and 'Acknowledgement (2/2)'. The first step is active. The form includes sections for 'About this digital service', 'Update LTALink Authorised User', 'LTALink Authorised User Information' (with fields for NRIC, Full Name, Email Address, and Office Address), 'Add Access' (with checkboxes for 'Registration of Vehicle' and 'Transfer of Vehicle Ownership'), and 'Remove Access' (with checkboxes for various vehicle-related functions). Below these is a 'Declarations' section with several paragraphs of text and a checkbox for confirmation. At the bottom are 'Cancel' and 'Update' buttons.

This screenshot shows the 'Update LTALink Authorised User (Acknowledgement)' page. It has a progress bar at the top with two steps: 'Update User Details (1/2)' and 'Acknowledgement (2/2)'. The second step is active. The page displays 'Transaction Details' with fields for 'Transaction Ref No.' (20250523112557595974), 'Transaction Date' (23 May 2025), and 'Transaction Time' (11:25:57). Below this is a 'Message' section stating 'LTALink authorised user has been updated successfully.' At the bottom is a 'OK' button.

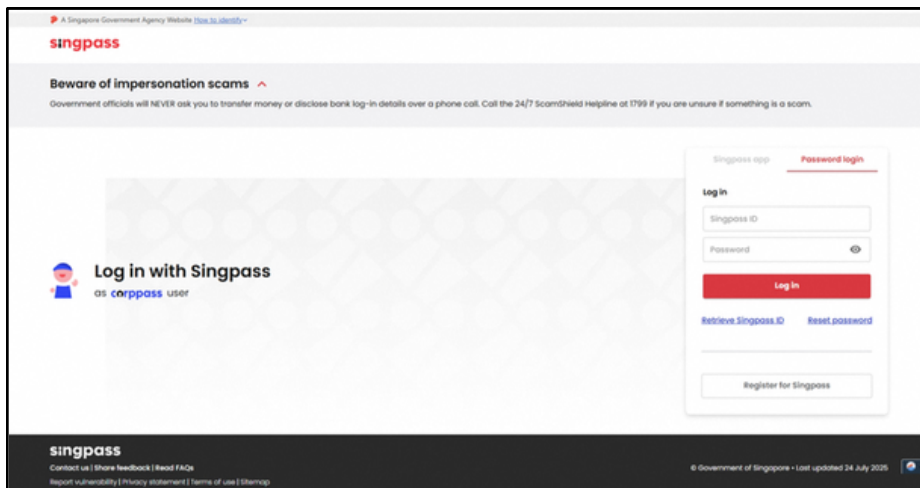
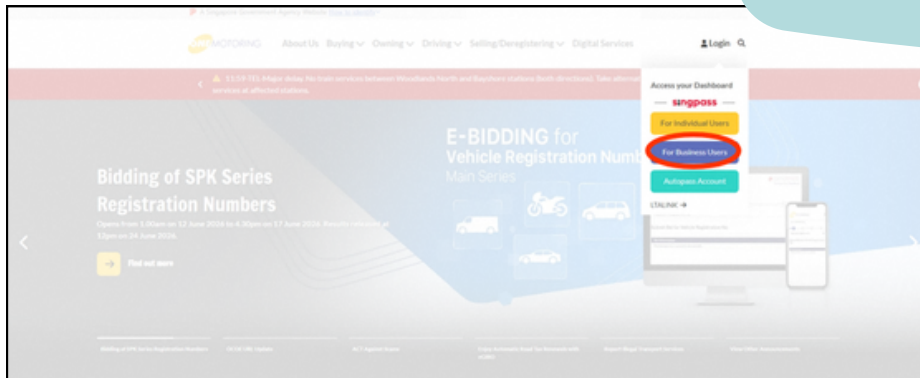
You have successfully updated the user access!

Appendix 5

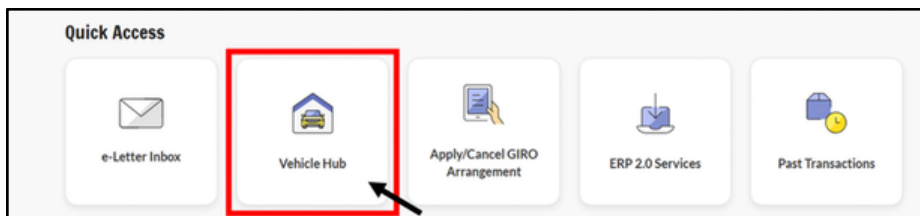
LTA's OneMotoring Website - Remove LTALink Authorised User(s)

Step 1: Corppass Administrator logs in to LTA's OneMotoring website via Singpass for Business Users (<https://onemotoring.lta.gov.sg>).

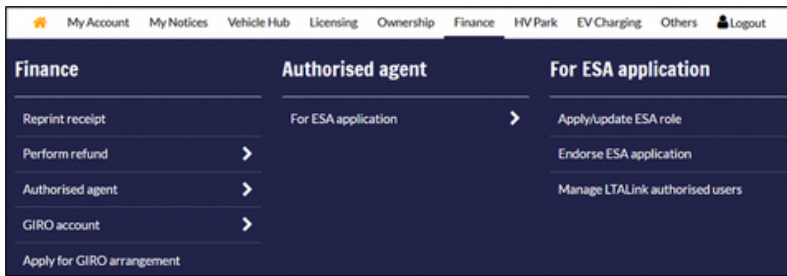
Before you can manage LTALink users, you will need to ensure that you have a Corppass Administrator account with the "Full Access" OR "Assets and Profile" role assigned to it. Refer to user guide available at go.gov.sg/ltacp.



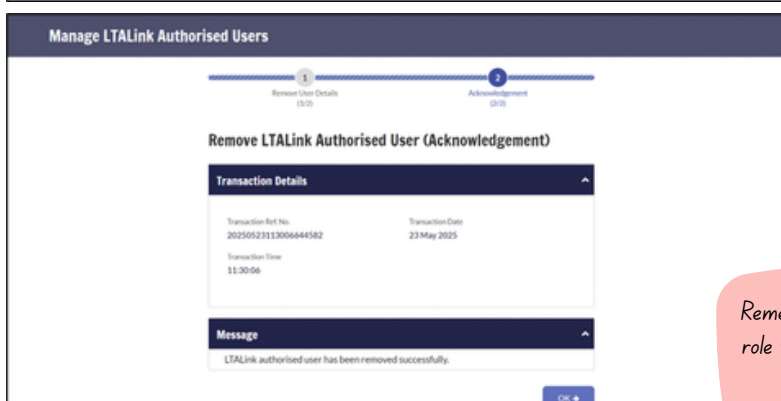
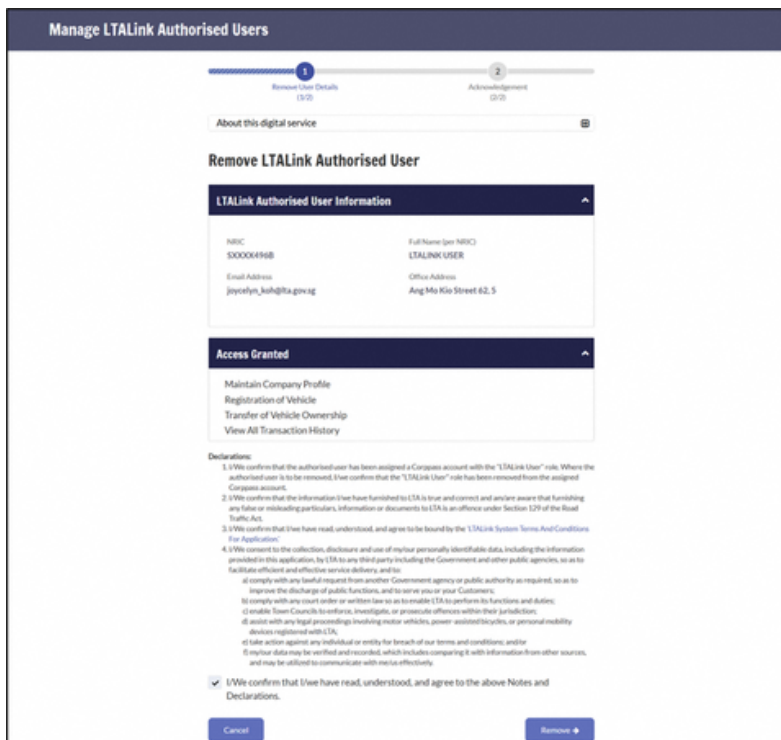
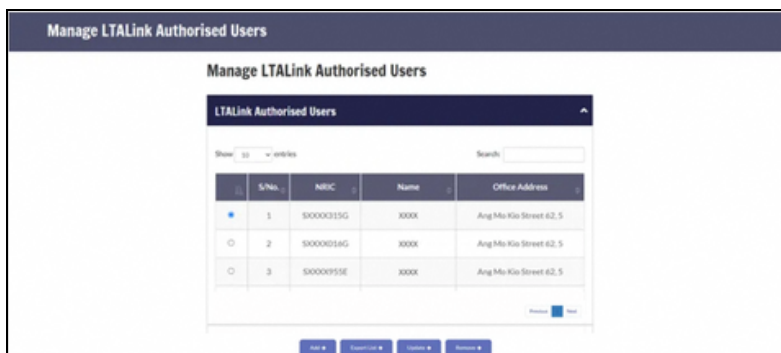
Step 2: Go to **Quick Access** and click "Vehicle Hub".



Step 3: After logging in, go to **Finance > Authorised agent > Manage LTALink authorised users**.



Step 4: Select the LTALink authorised user account. Ensure that the correct user account is selected and carefully read all Declarations. Tick the confirmation box and click “Remove” to proceed.

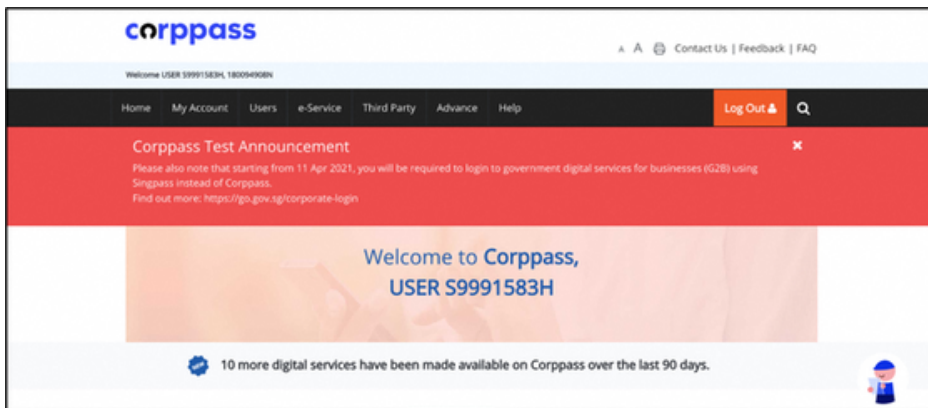


You have successfully removed the user!

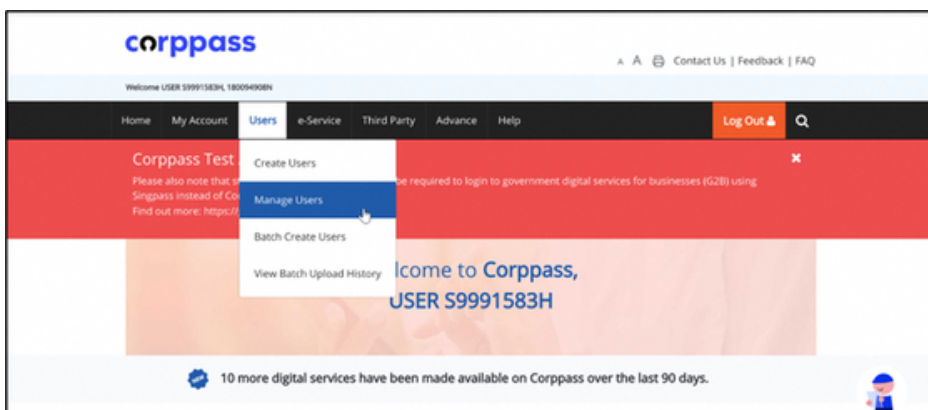
Remember to remove "LTALink User" role from the CorpPass account too. (see next page)

Corppass Admin Portal - Remove Role for Corppass User(s)

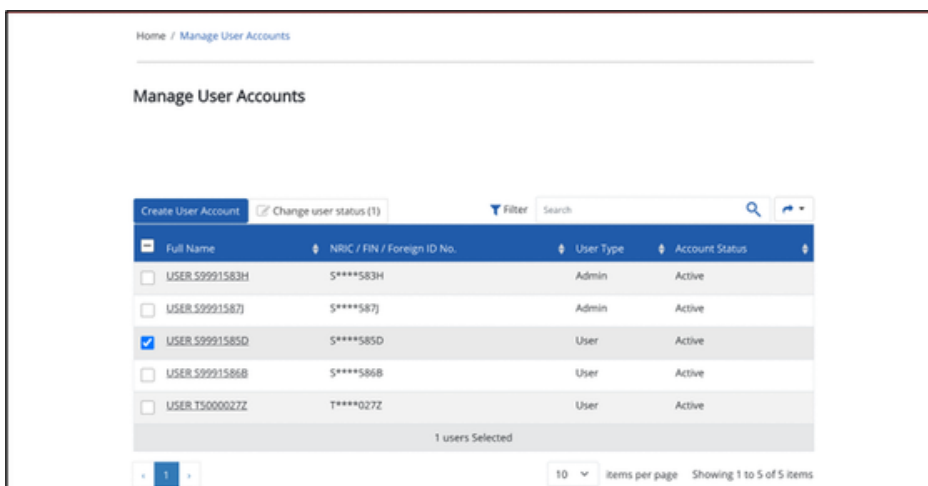
Step 1: Corppass Administrator logs in to Corppass Admin Portal
(<https://www.corppass.gov.sg/portal/>)



Step 2: Go to **Users > Manage Users**.



Step 3: Select Corppass user account(s) and click on the username under the “Full Name” column.



Step 4: Select "Assigned e-Services" tab.

Home / Manage User Accounts / View User

USER S9991585D

Profile Assigned e-Services Transaction History

Assign default e-Service access and/or customise e-Service access of the user. Click [here](#) (PDF, 2.0 MB) for step-by-step guide.

Default All e-Service Access

Select the checkbox below and click "Save" to grant the user default access to all e-Services currently onboard Corppass and to e-Services which will onboard in the future.

☐ Access to all e-Services required [Save](#)

Customised e-Service Access

Click 'Add e-Service Access' below to customise e-Service access for the user. If 'Access to all e-Services' is selected above, adding the same e-Service will overwrite the default setting for that e-Service.

[Add e-Service Access](#) [Edit e-Service Access\(0\)](#) [Remove e-Service Access\(0\)](#) [Filter](#)

Govt. Agency	Assigned e-Services	Role	Parameters	Authorisation Effective Date	Authorisation Expiry Date
☐ LAND TRANSPORT AUTHORITY	LTA OneMotoring Digital Services	LTALink User	-	13/02/2025	31/12/9999

0 eServices Selected

Step 5: Select e-Service "LTA OneMotoring Digital Services" and click "Remove e-Service Access".

Home / Manage User Accounts / View User

USER S9991585D

Profile Assigned e-Services Transaction History

Assign default e-Service access and/or customise e-Service access of the user. Click [here](#) (PDF, 2.0 MB) for step-by-step guide.

Default All e-Service Access

Select the checkbox below and click "Save" to grant the user default access to all e-Services currently onboard Corppass and to e-Services which will onboard in the future.

☐ Access to all e-Services required [Save](#)

Customised e-Service Access

Click 'Add e-Service Access' below to customise e-Service access for the user. If 'Access to all e-Services' is selected above, adding the same e-Service will overwrite the default setting for that e-Service.

[Add e-Service Access](#) [Edit e-Service Access\(0\)](#) [Remove e-Service Access\(0\)](#) [Filter](#)

Govt. Agency	Assigned e-Services	Role	Parameters	Authorisation Effective Date	Authorisation Expiry Date
☒ LAND TRANSPORT AUTHORITY	LTA OneMotoring Digital Services	LTALink User	-	13/02/2025	31/12/9999

0 eServices Selected

Home / Manage User Accounts / Assign Selected e-Services

 Your user's access to e-Service(s) have been removed.

[Return to Homepage](#)

Step 5 (continue)

Home / Manage User Accounts / View User

USER S9991585D

Profile Assigned e-Services Transaction History

Assign default e-Service access and/or customise e-Service access of the user. Click [here](#) (PDF, 2.0 MB) for step-by-step guide.

Default All e-Service Access

Select the checkbox below and click "Save" to grant the user default access to all e-Services currently onboard Corppass and to e-Services which will onboard in the future.

☐ Access to all e-Services required [Save](#)

Customised e-Service Access

Click 'Add e-Service Access' below to customise e-Service access for the user. If 'Access to all e-Services' is selected above, adding the same e-Service will overwrite the default setting for that e-Service.

[Add e-Service Access](#) [Edit e-Service Access\(0\)](#) [Remove e-Service Access\(0\)](#) [Filter](#)

Govt. Agency	Assigned e-Services	Role	Parameters	Authorisation Effective Date	Authorisation Expiry Date
No matching records found					
0 eServices Selected					

Success! You will see that the e-Service "LTA OneMotoring Services" with role "LTALink User" is no longer displayed at the assigned e-Service."

Appendix 6

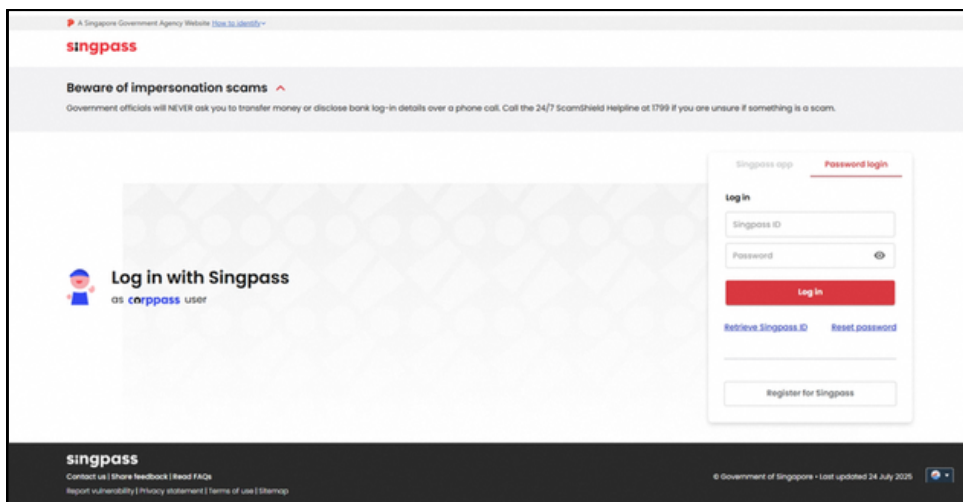
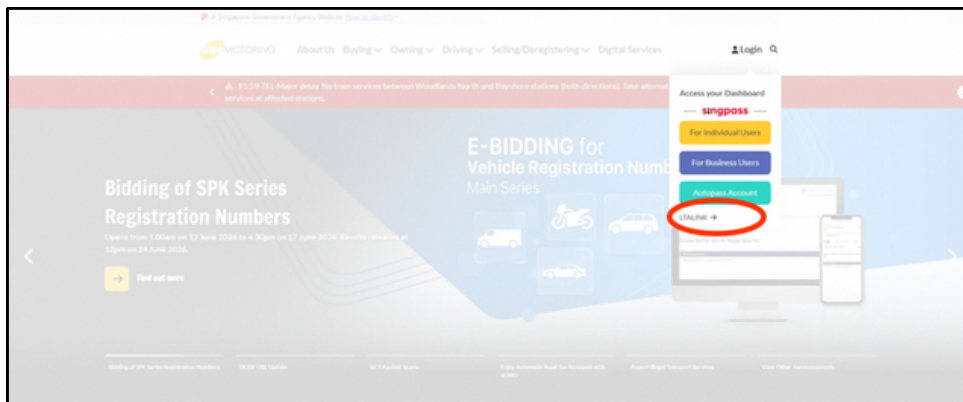
LTA's OneMotoring Website - Log in to LTALink



Note:

Please log in to LTALink via “Singpass for Business Users” only after the Corppass access for all the users in your company have been set up (refer to [Page 3](#)). Once any of the users in your company logs in to LTALink via “For Singpass Business Users”, the Netrust token accounts for all LTALink users in your company will be deactivated.

Step 1: LTALink authorised user logs in to LTALink via LTA's OneMotoring website (<https://onemotoring.lta.gov.sg>).



Step 2: Click “I Agree”.

The image shows two screenshots of the LTA Link website. The top screenshot is the 'TERMS & CONDITIONS' page, which contains legal disclaimers and a 'I Agree' button. The bottom screenshot is the LTA Link homepage, showing a 'WELCOME TO LTA Link' message and a navigation menu with options like Vehicle Hub, Licensing, Ownership, Finance, VITAS, and ESA Info. The VITAS link in the navigation menu is highlighted.

Success! LTALink authorised user has logged in and will be able to access the assigned functions.



Note:

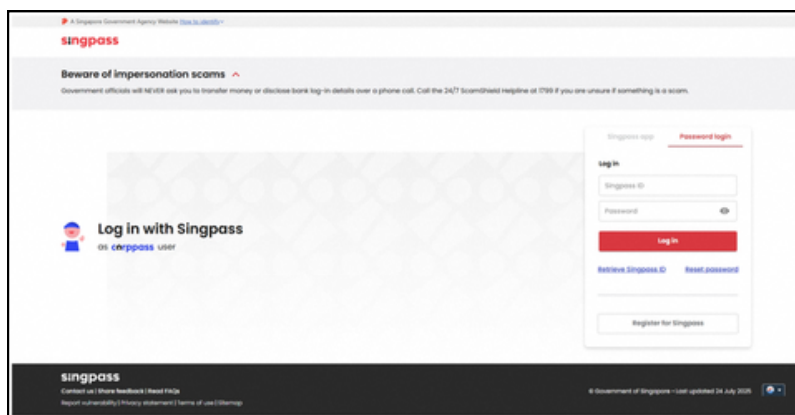
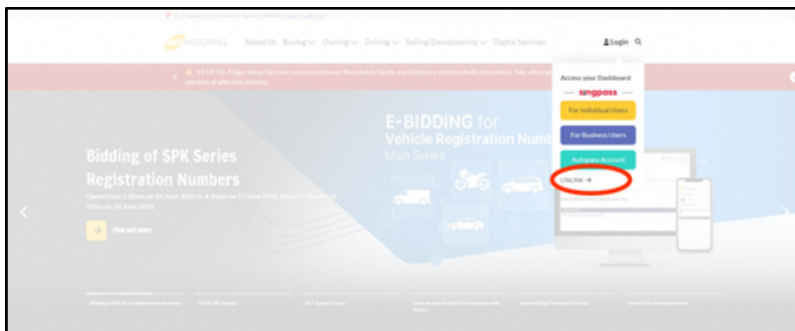
For VITAS users, can't see your VITAS application(s)/Clarification Request(s) (CRs) under **Application for approval > Re-submission (Applicant)?** You will need to reassign these applications/CRs to your new LTALink authorised user account(s). Refer to [Appendix 7](#).

The image shows a screenshot of the VITAS application menu in the LTALink system. The 'VITAS' link in the top navigation bar is highlighted. In the VITAS menu, 'Application for approval' is selected, and a sub-menu is displayed. In this sub-menu, 'Re-submission (Applicant)' is highlighted with a red box. Other options in the sub-menu include 'New application', 'Enquire application details', 'Enquire VAC details', 'Enquire VSR details', 'Reassign submitter', and 'Vehicle recall'.

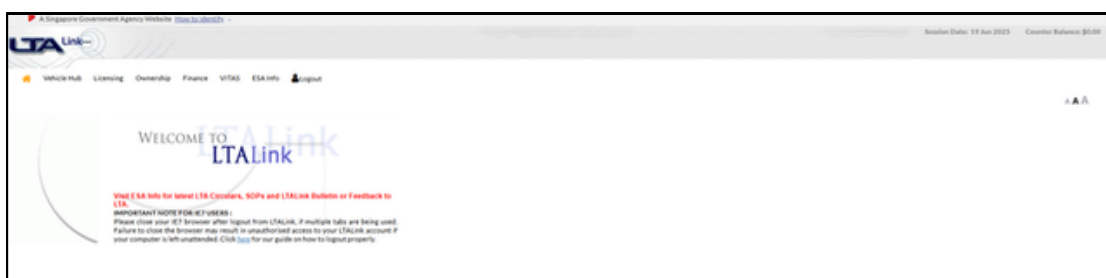
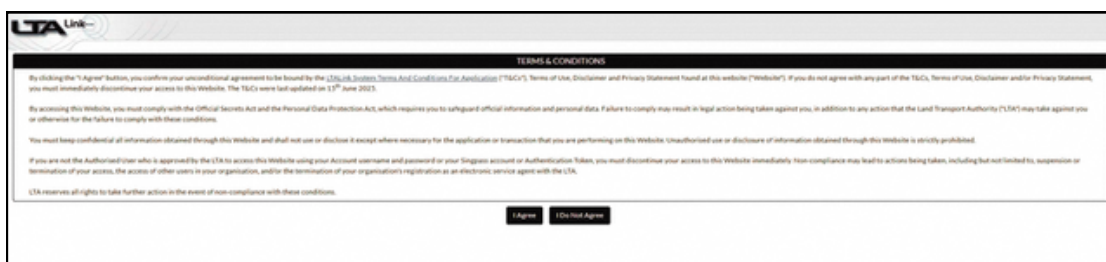
Appendix 7

LTA's OneMotoring Website - Reassign VITAS Application

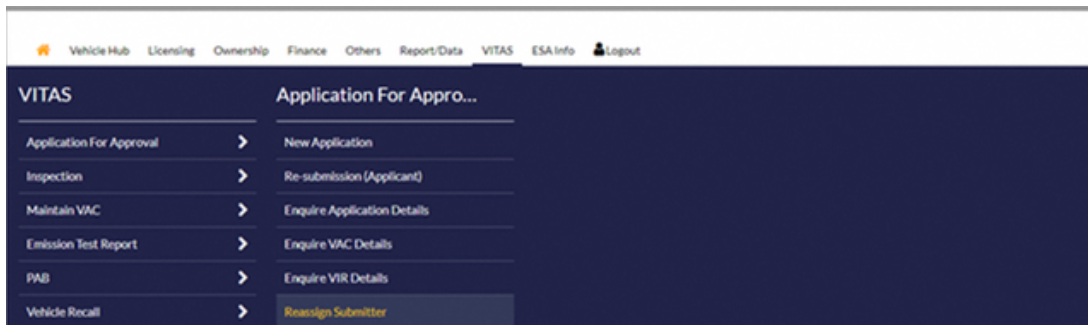
Step 1: LTALink authorised user logs in to LTALink via LTA's OneMotoring website (<https://onemotoring.lta.gov.sg>). *The user must be assigned with at least one of the following business functions: Batch Vehicle Approval, Change of Vehicle Particulars, Drawing Approval, Extension of Vehicle Type Approval, Registration Inspection, Vehicle Accessory Approval or Vehicle Type Approval.*



Step 2: Click "I Agree".



Step 3: Go to **VITAS > Application For Approval > Reassign VITAS Submitter**



Step 4: In the “Application No.”, select the VITAS application you wish to reassign. In the “New Submitter ID,” select the user who will be assigned with the VITAS application.

If you are transferring applications from your Netrust token account to your Singpass login account, select your name in the "New Submitter ID" field.

A screenshot of the 'Reassign Submitter' form. The form has a title bar 'Reassign Submitter' and a section 'Input Details'. It contains two fields: 'Application No.*' with a dropdown menu showing '201808241665P' and 'New Submitter ID*' with a dropdown menu showing 'AA000 - User Name'. A red asterisk indicates a mandatory field. A 'Reassign' button is located at the bottom right of the form.

Step 5: Click “OK” to confirm.

A screenshot of a confirmation dialog box. It contains the text 'Please confirm to perform the action.' and two buttons: 'OK' and 'Cancel'.A screenshot of the 'Reassign Submitter (Acknowledgement)' form. It has a title bar 'Reassign Submitter (Acknowledgement)' and a section 'Transaction Details'. It displays the following information: Transaction Ref. No.: 20180828140229865944, Transaction Date/Time: 28 Aug 2018 / 14:02:29, Submission No.: ES20180707179, and Application No.: [blank]. Below this is a 'Message' section with the text 'The above application has been successfully assigned from: XXX'. An 'OK' button is located at the bottom right of the form.

Success! The VITAS application has been reassigned.

Appendix 8

Business Role and Functions

Business functions that may be granted to the LTALink authorised user(s) will be based on your entity's business role.

Table 1. Business Role - Authorised New Vehicle Dealer

Business Role Description	Business Functions Available
• Authorised distributor of new vehicles • Conduct transactions using digital services for registration of vehicle, VITAS Type and Batch Approval related digital services	• Assignment of VAC • Batch Vehicle Approval • Change of Vehicle Particulars • Drawing Approval • Extension of Vehicle Type Approval • Recall of Vehicle • Registration Inspection • Registration of Vehicle • Transfer of VAC • Vehicle Accessory Approval • Vehicle Type Approval
• Special roles to allow LTALink authorised user to view transaction history, and update entity's mailing and branch address etc.	• Maintain Company Profile • View All Transaction History

Table 2. Business Role – Used Vehicle Dealer

Business Role Description	Business Functions Available
• Second-hand vehicle dealer for any vehicle • Conduct transactions using digital services for transfer of vehicle ownership	• Transfer of Vehicle Ownership
• Special roles to allow LTALink authorised user to view transaction history, and update entity's mailing and branch address etc.	• Maintain Company Profile • View All Transaction History

Table 3. Business Role – Parallel Importer

Business Role Description	Business Functions Available
- Entity that imports new vehicles for registration - Conduct transactions using digital services for registration of vehicle and VITAS Batch Approval related digital services	- Batch Vehicle Approval - Change of Vehicle Particulars - Drawing Approval - Recall of Vehicle - Registration Inspection - Registration of Vehicle - Transfer of VAC - Vehicle Accessory Approval
Special roles to allow LTALink authorised user to view transaction history, and update entity's mailing and branch address etc.	- Maintain Company Profile - View All Transaction History

Table 4. Business Role – VITAS Approval by Authorised Dealer

Business Role Description	Business Functions Available
- VITAS Approval by Authorised Dealer - Conduct transactions using digital services for VITAS Type and Batch Approval related digital services	- Assignment of VAC - Batch Vehicle Approval - Change of Vehicle Particulars - Drawing Approval - Extension of Vehicle Type Approval - Recall of Vehicle - Registration Inspection - Transfer of VAC - Vehicle Accessory Approval - Vehicle Type Approval
Special roles to allow LTALink authorised user to view transaction history, and update entity's mailing and branch address etc.	- Maintain Company Profile - View All Transaction History

Table 5. Business Role – VITAS Batch Approval by Parallel Importers

Business Role Description	Business Functions Available
- VITAS Batch Approval by Parallel Importers - Conduct transactions using digital services for VITAS Batch Approval	- Batch Vehicle Approval - Change of Vehicle Particulars - Drawing Approval - Recall of Vehicle - Registration Inspection - Transfer of VAC - Vehicle Accessory Approval
Special roles to allow LTALink authorised user to view transaction history, and update entity's mailing and branch address etc.	- Maintain Company Profile - View All Transaction History

Table 6. Business Role – Inspection Centre

Business Role Description	Business Functions Available
- Authorised inspection centre - Conduct transactions using digital services for inspection matters.	- Decal / Vehicle Seal No. - e-Scooter Inspection Inspector - Inspection Details for Lay Up Vehicle - Inspection Inspectors - Inspection Inspectors without PAB - Overrule Inspection Supervisor
Special roles to allow LTALink authorised user to view transaction history, and update entity's mailing and branch address etc.	- Maintain Company Profile - View All Transaction History

Table 7. Business Role – Road Tax Collection Centre

Business Role Description	Business Functions Available
- Authorised road tax collection center - Conduct transactions using digital services for collection of road tax	- Cashier - Chief Cashier - Supervisor
Special roles to allow LTALink authorised user to view transaction history, and update entity's mailing and branch address etc.	- Maintain Company Profile - View All Transaction History

Table 8. Business Role – Scrapyard

Business Role Description	Business Functions Available
• Authorised scrapyard operator • Conduct transaction using digital services for deregistration of vehicle	• De-register Vehicle by Authorised Scrapyard
• Special roles to allow LTALink authorised user to view transaction history, and update entity's mailing and branch address etc.	• Maintain Company Profile • View All Transaction History

Table 9. Business Role – Export Processing Zone (EPZ)

Business Role Description	Business Functions Available
• Authorised EPZ operator • Conduct transaction using digital services for deregistration of vehicle and upload disposal documents	• De-register Vehicle by Authorised EPZ Operator
• Special roles to allow LTALink authorised user to view transaction history, and update entity's mailing and branch address etc.	• Maintain Company Profile • View All Transaction History