LTALINK e-GUIDES

Your guide to the refreshed LTALink

Electronic User Guides for External Service Agents (ESAs)

Getting familiar with the new interface and what has changed across the affected digital services

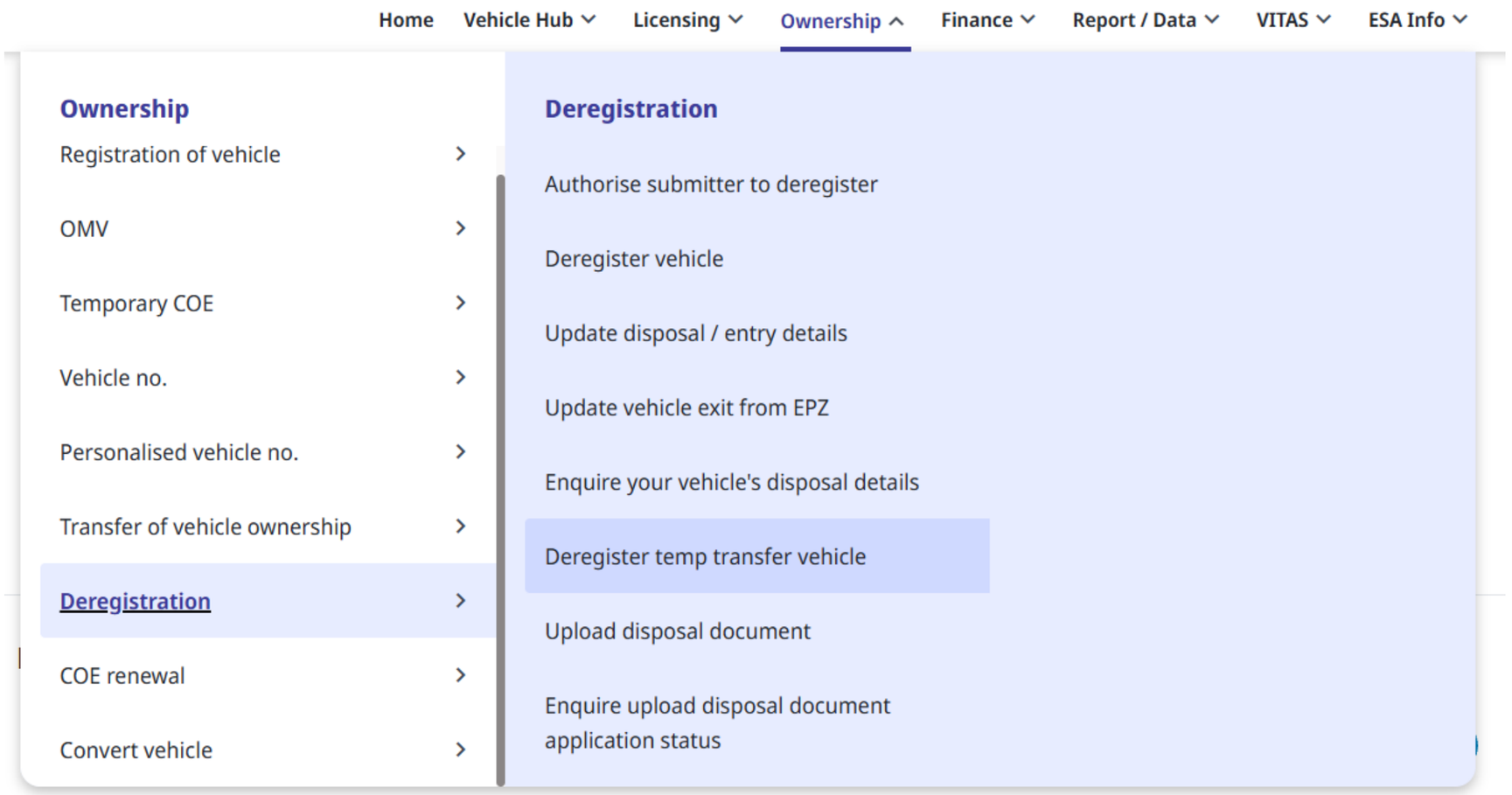
Deregister Vehicle (ESA)

Electronic User Guide (e-Guide)

Restricted

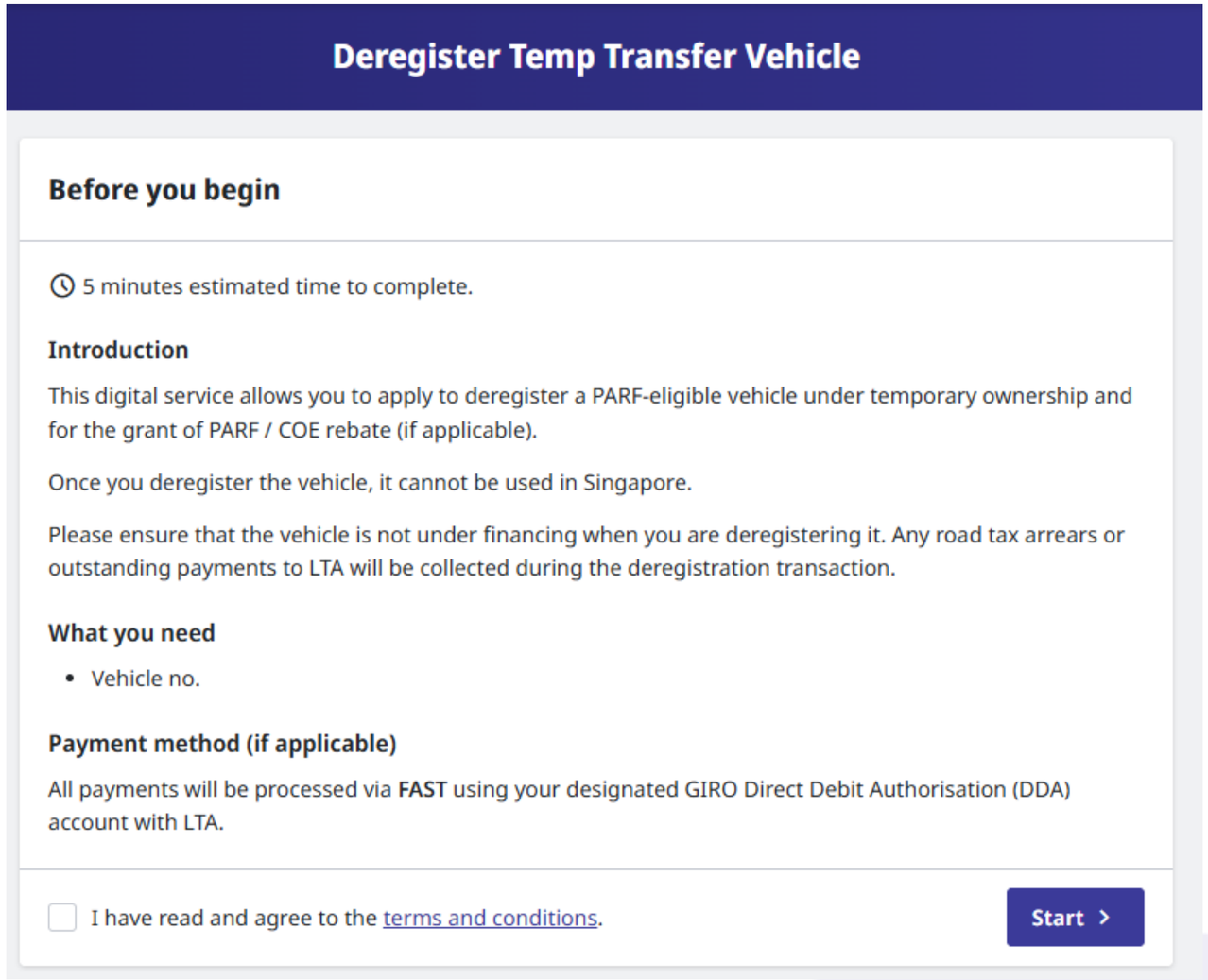
Deregister temp transfer vehicle

Deregister Temp Transfer Vehicle

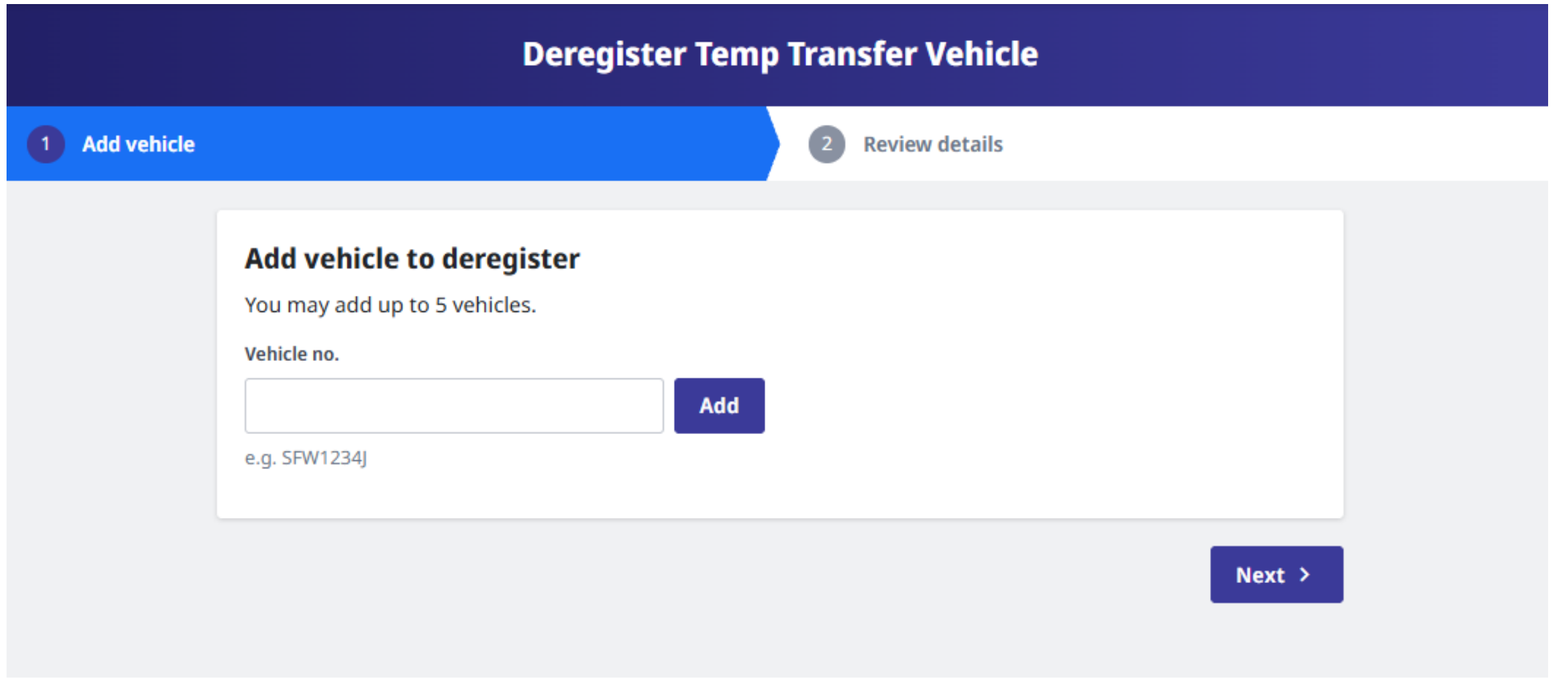


Step 1 – From Ownership menu, select
➔ Deregistration
➔ Deregister temp transfer vehicle

Deregister Temp Transfer Vehicle



Step 2 – Click ☑ if you agree to all the given terms & conditions and click **Start ›**



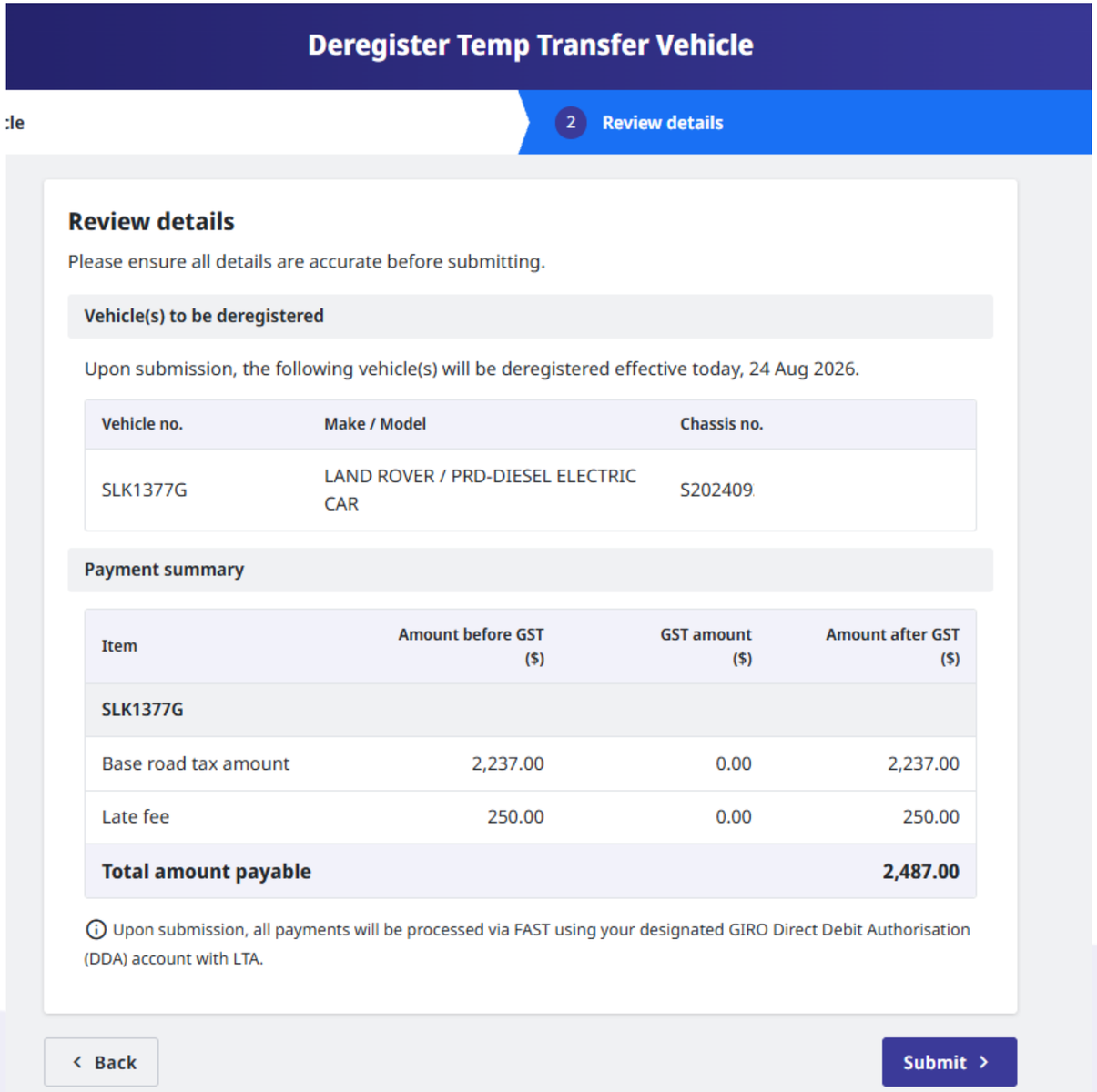
ℹ️ **New feature - You may add up to 5 vehicles.**

Step 3 – To enter input details for deregistration

1) Enter Vehicle no.

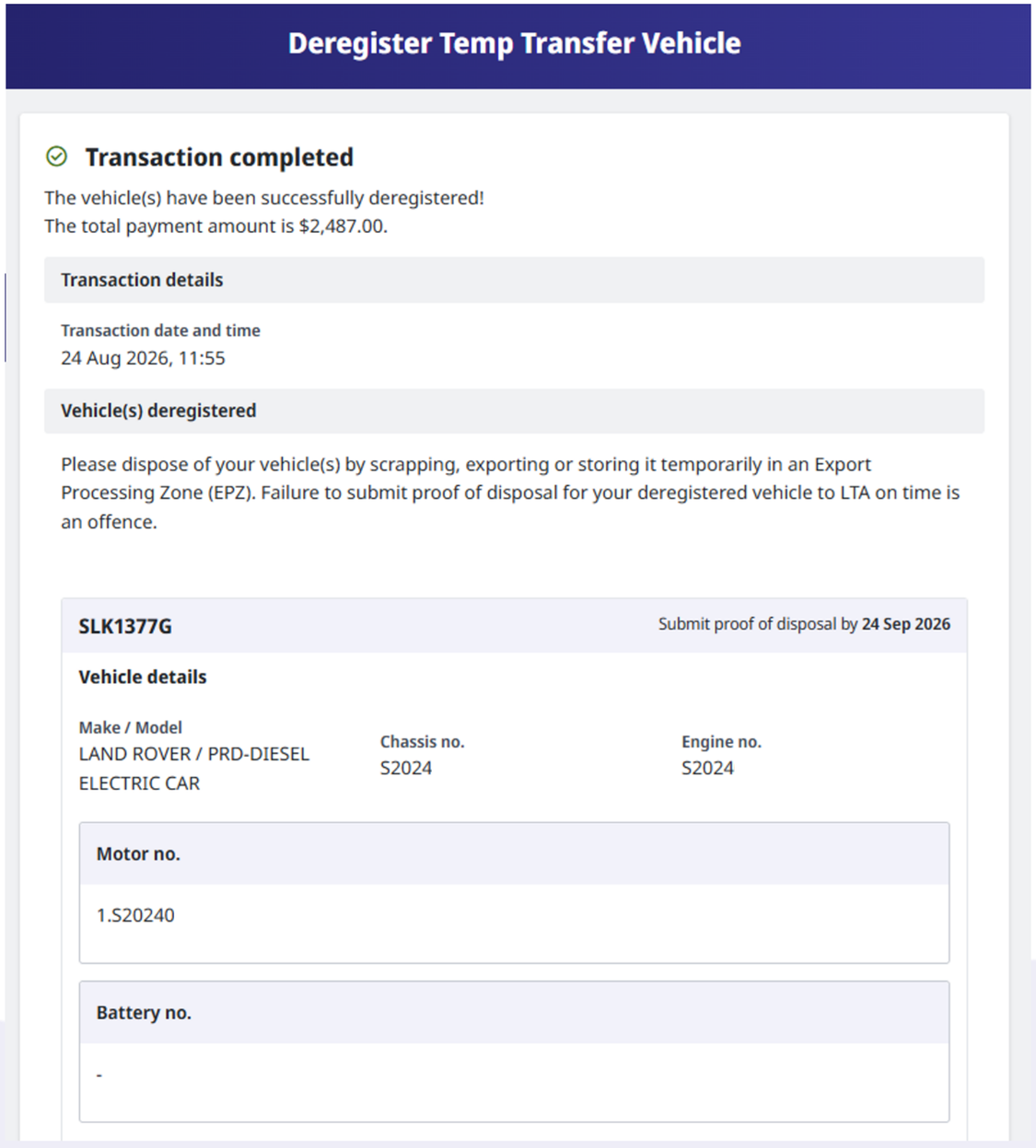
2) Click **Add** to include other vehicles from the same supporting documents or **Next ›** to continue.

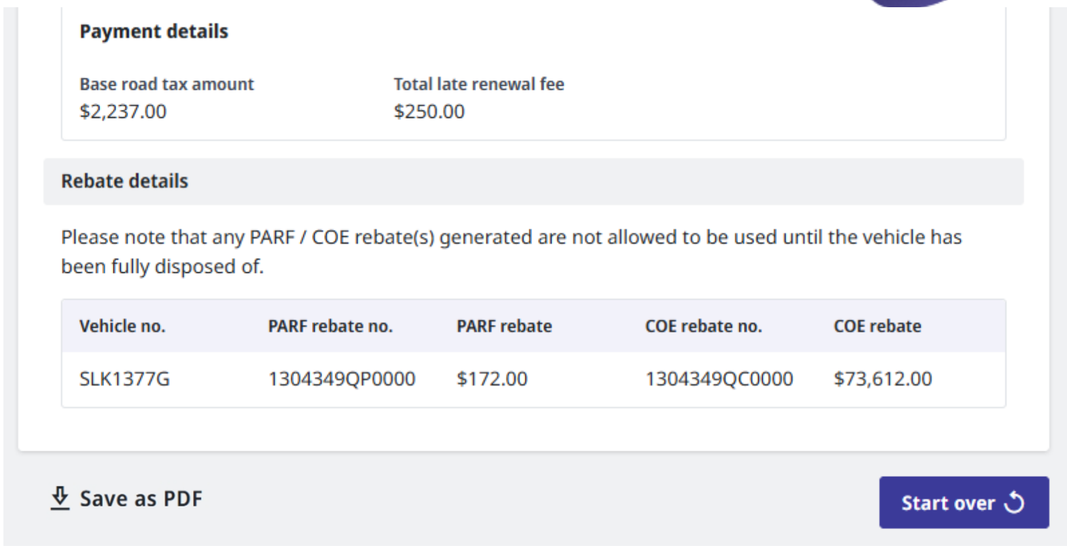
Deregister Temp Transfer Vehicle



Step 4 – To confirm vehicle deregistration, click Submit

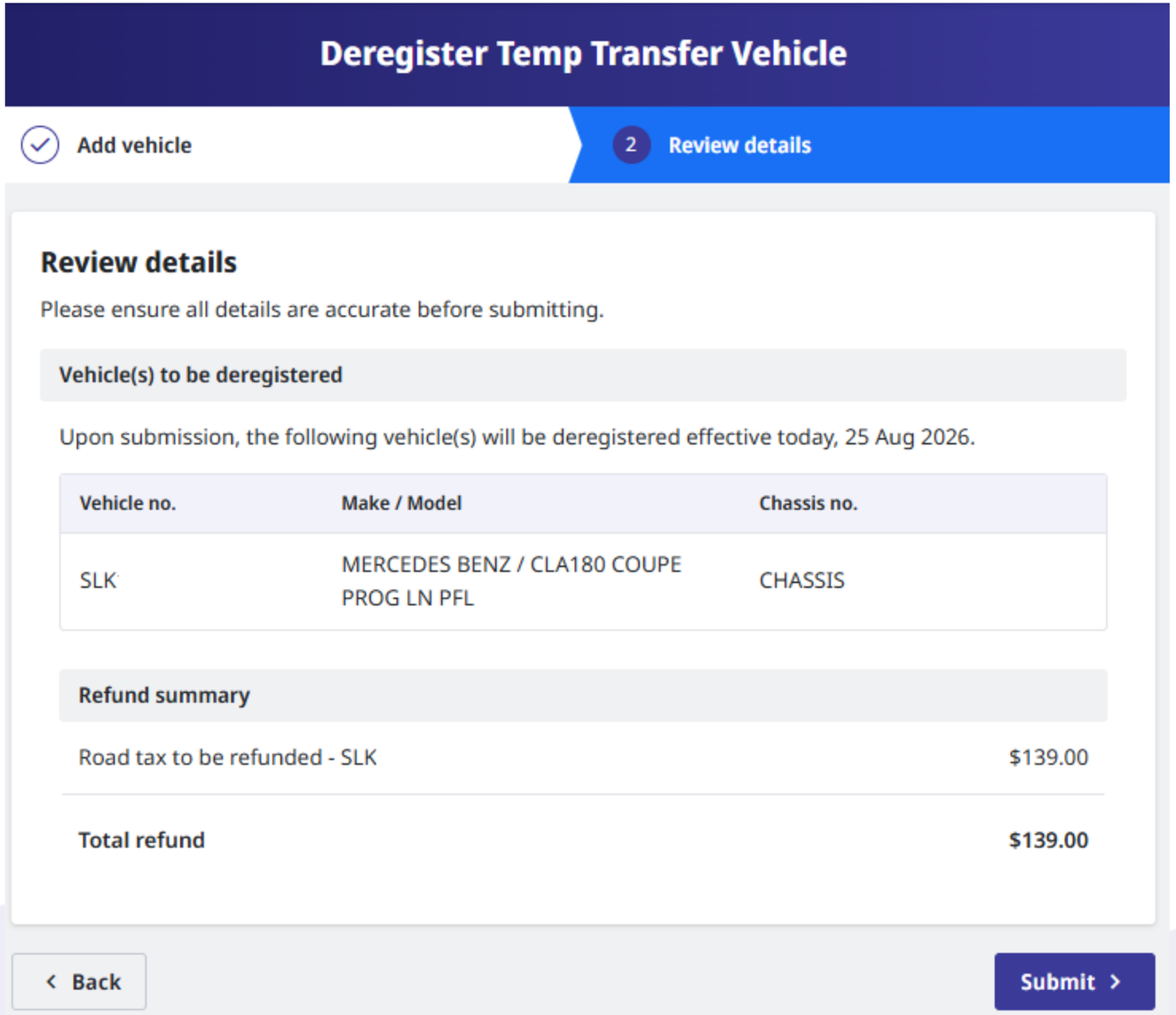
Deregister Temp Transfer Vehicle





Step 5 – LTALink generates an acknowledgement as follows.
If vehicle is deregistered with renewal of vehicle road tax, nett road tax fee will be deducted from your GIRO account (as indicated at the Message section).

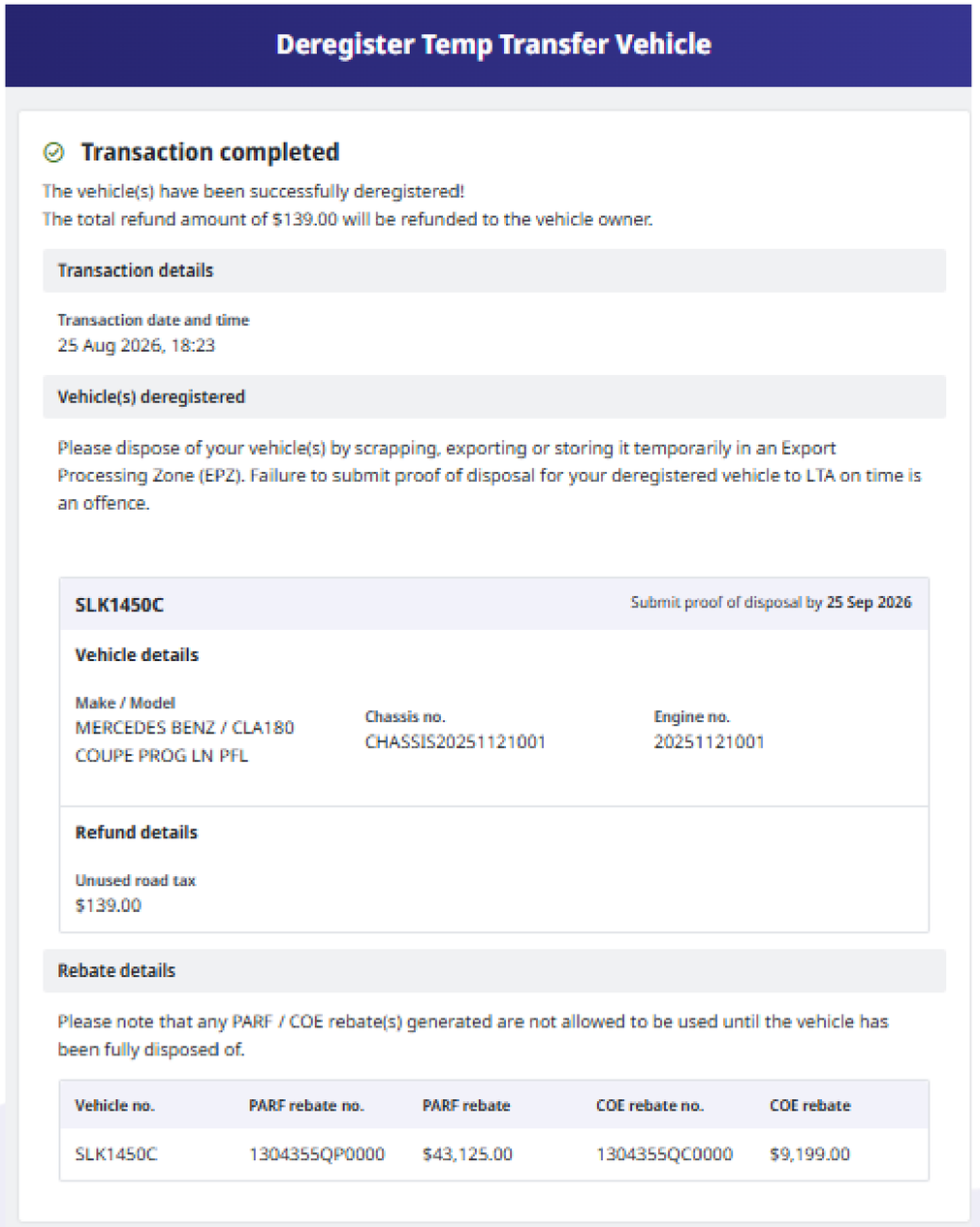
If vehicle is deregistered with unused road tax to be refunded, then the screen at **Step 5** will be displayed as follows:



Deregister Temp Transfer Vehicle

And LTALink will then generate an acknowledgement as follows:

SMS and/or email will be sent to ESA to notify that the vehicle(s) have been successfully deregistered.



Deregister Temp Transfer Vehicle

Transaction completed

The vehicle(s) have been successfully deregistered!
The total refund amount of $139.00 will be refunded to the vehicle owner.

Transaction details

Transaction date and time
25 Aug 2026, 18:23

Vehicle(s) deregistered

Please dispose of your vehicle(s) by scrapping, exporting or storing it temporarily in an Export Processing Zone (EPZ). Failure to submit proof of disposal for your deregistered vehicle to LTA on time is an offence.

SLK1450C — Submit proof of disposal by 25 Sep 2026

Vehicle details

Make / Model
MERCEDES BENZ / CLA180 COUPE PROG LN PFL

Chassis no.
CHASSIS20251121001

Engine no.
20251121001

Refund details

Unused road tax
$139.00

Rebate details

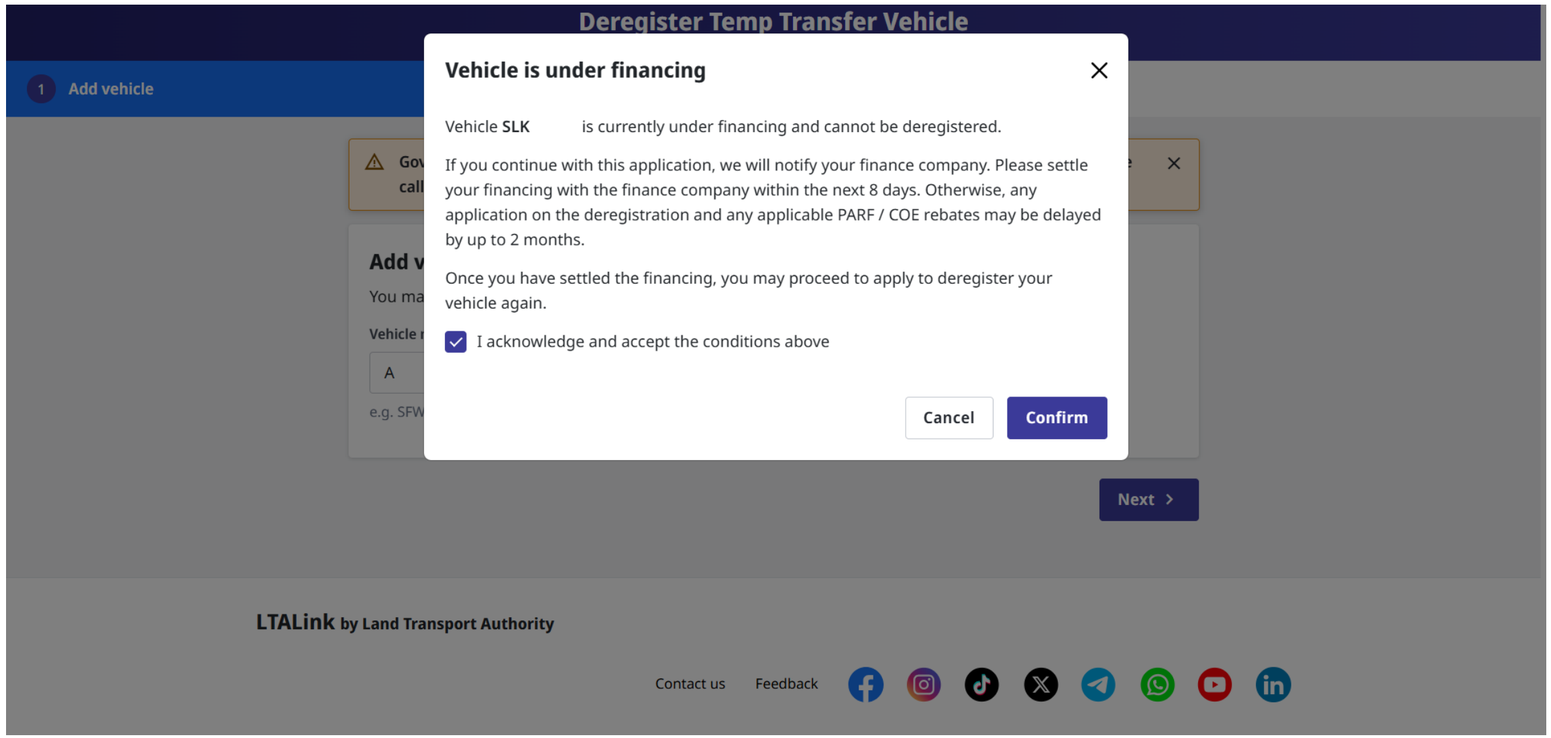
Please note that any PARF / COE rebate(s) generated are not allowed to be used until the vehicle has been fully disposed of.

Vehicle no.	PARF rebate no.	PARF rebate	COE rebate no.	COE rebate
SLK1450C	1304355QP0000	$43,125.00	1304355QC0000	$9,199.00

Deregister Temp Transfer Vehicle

⚠️ If vehicle is still under financing and you choose to proceed with the transaction,

Check ☑ and click **Confirm**

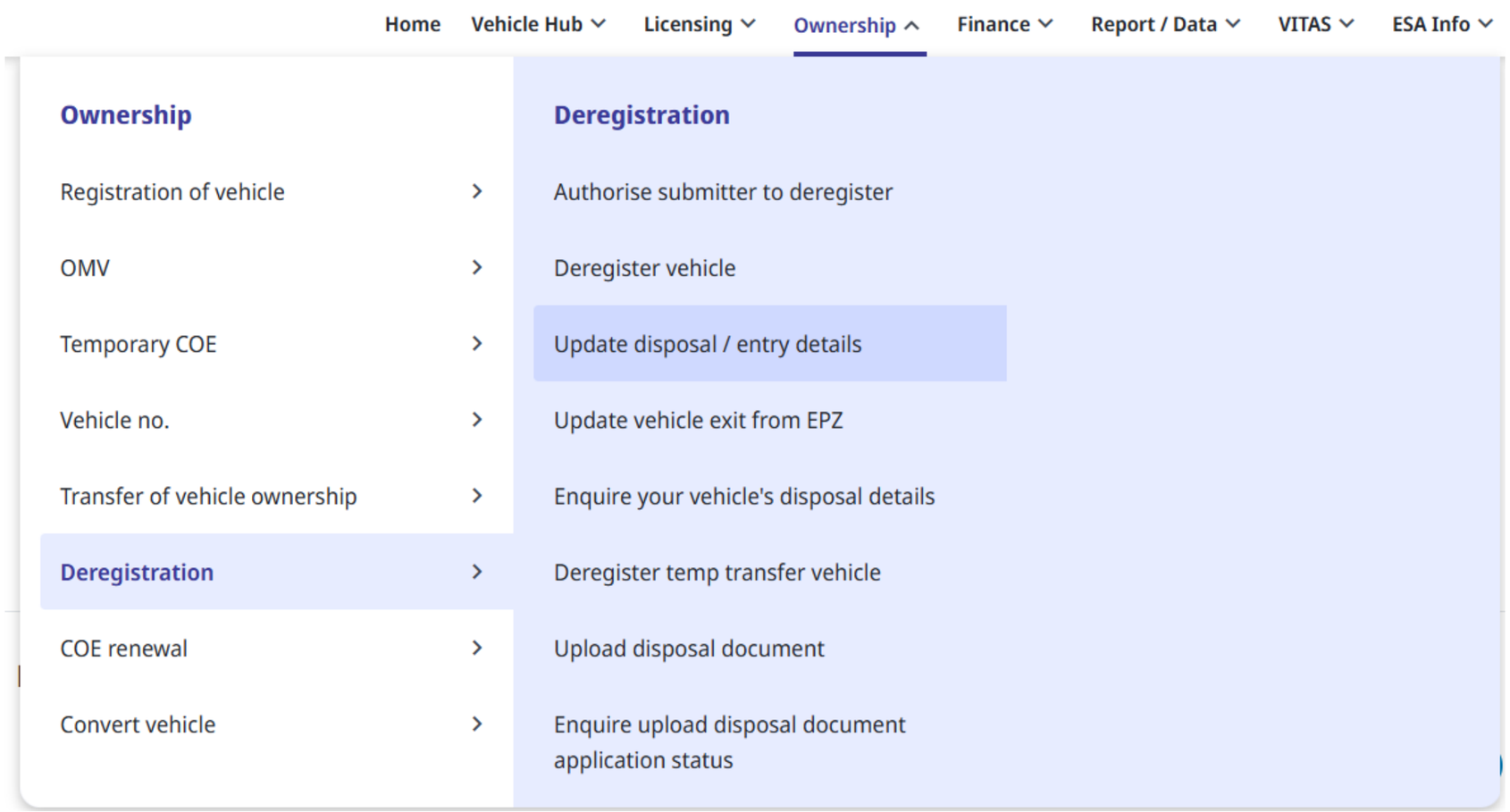


Deregistration and granting of PARF/COE rebates may take longer due to financing checks.

Restricted

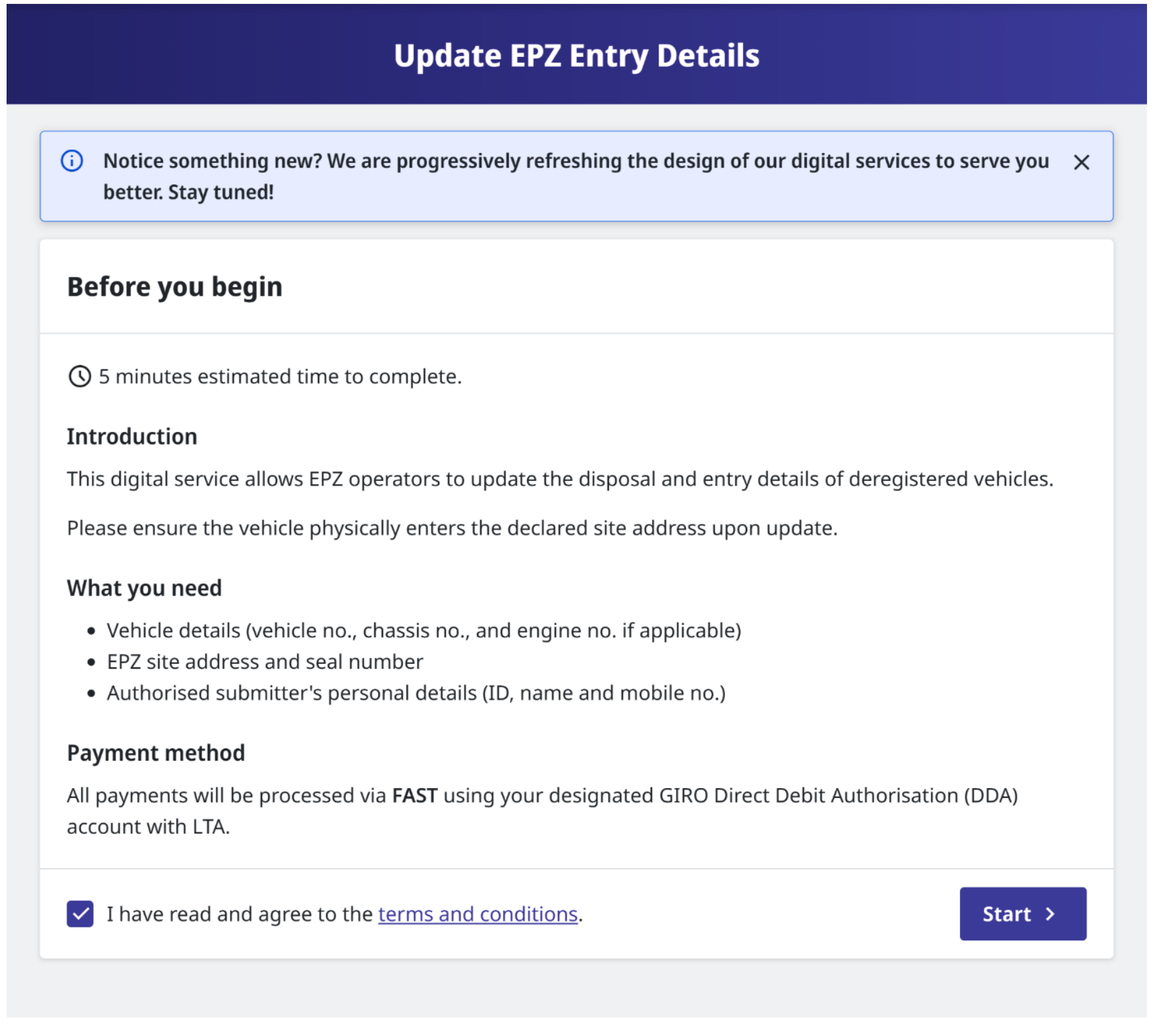
Deregister Vehicle (EPZ)

Update EPZ Entry Details



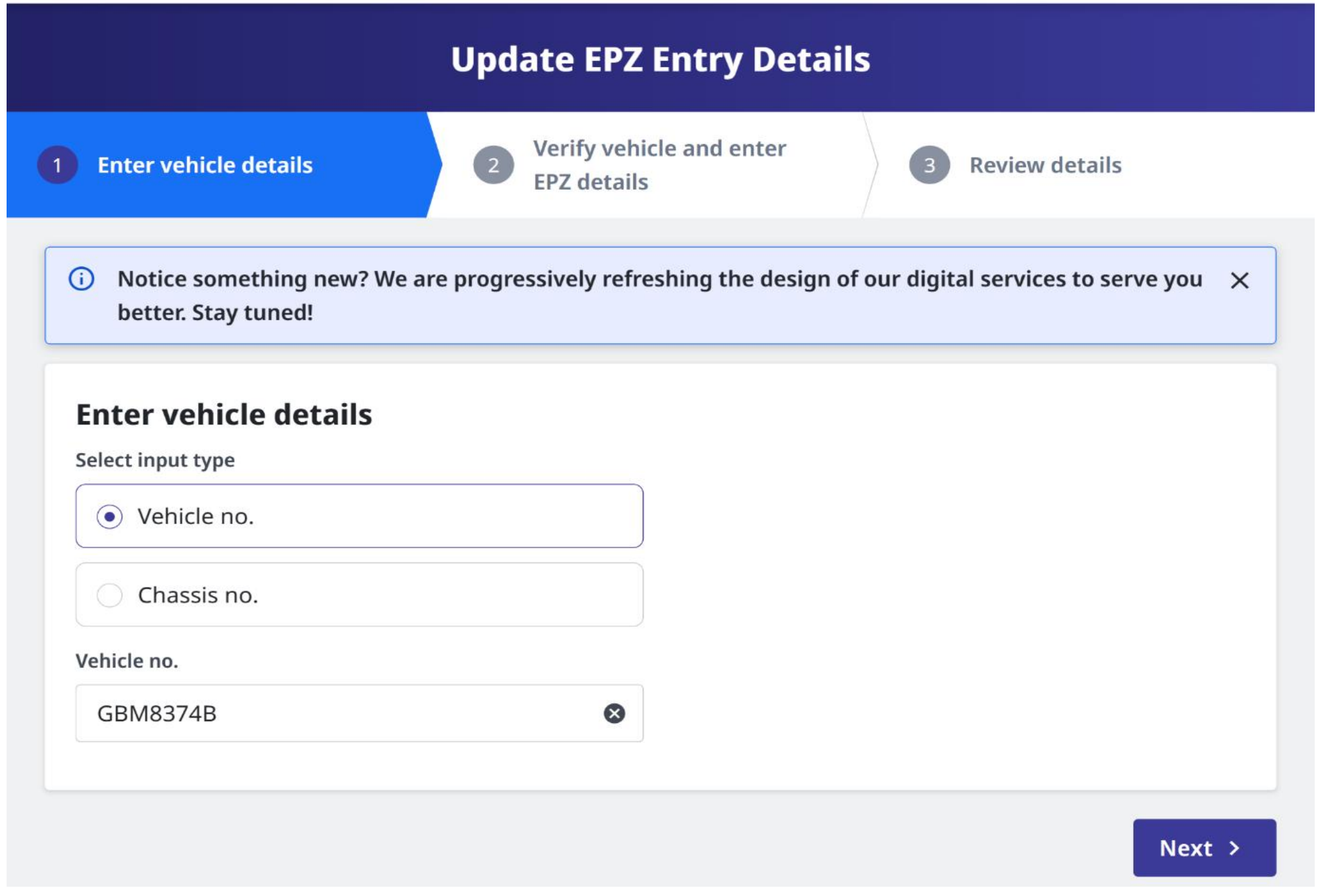
Step 1 – From Ownership menu, select
➔Deregistration
➔Update disposal / entry details

Update EPZ Entry Details



Step 2 – Click ☑ if you agree to all the given terms & conditions and click **Start**

Update EPZ Entry Details



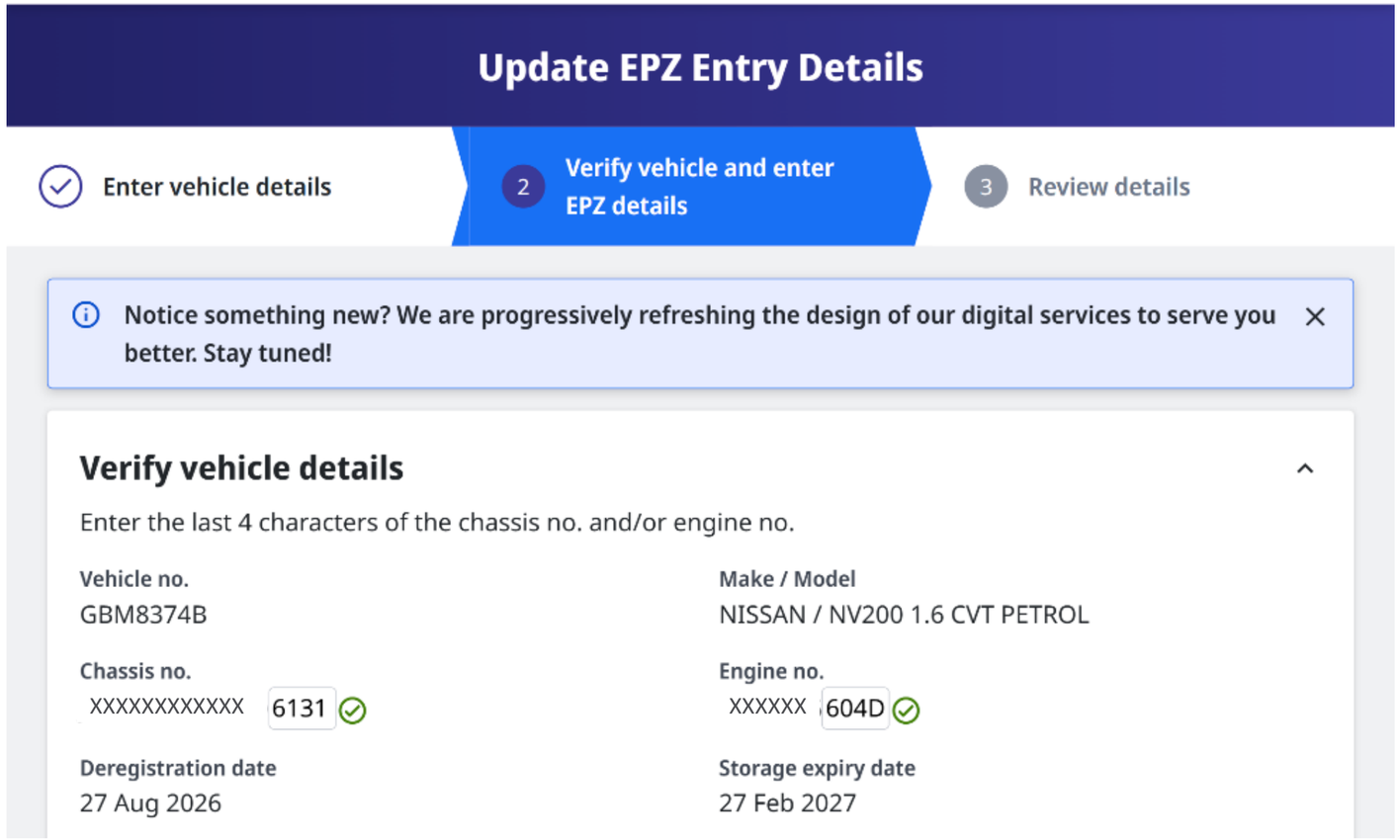
If Chassis no. is selected,
You will not be required to re-verify the Last 4 Characters of chassis no. in the next step.

Step 3 – To enter vehicle details

1) Click radio button (i.e., ◉) to select Vehicle no. or Chassis no.

2) Key in Vehicle no. or Chassis no.

3) Click Next >



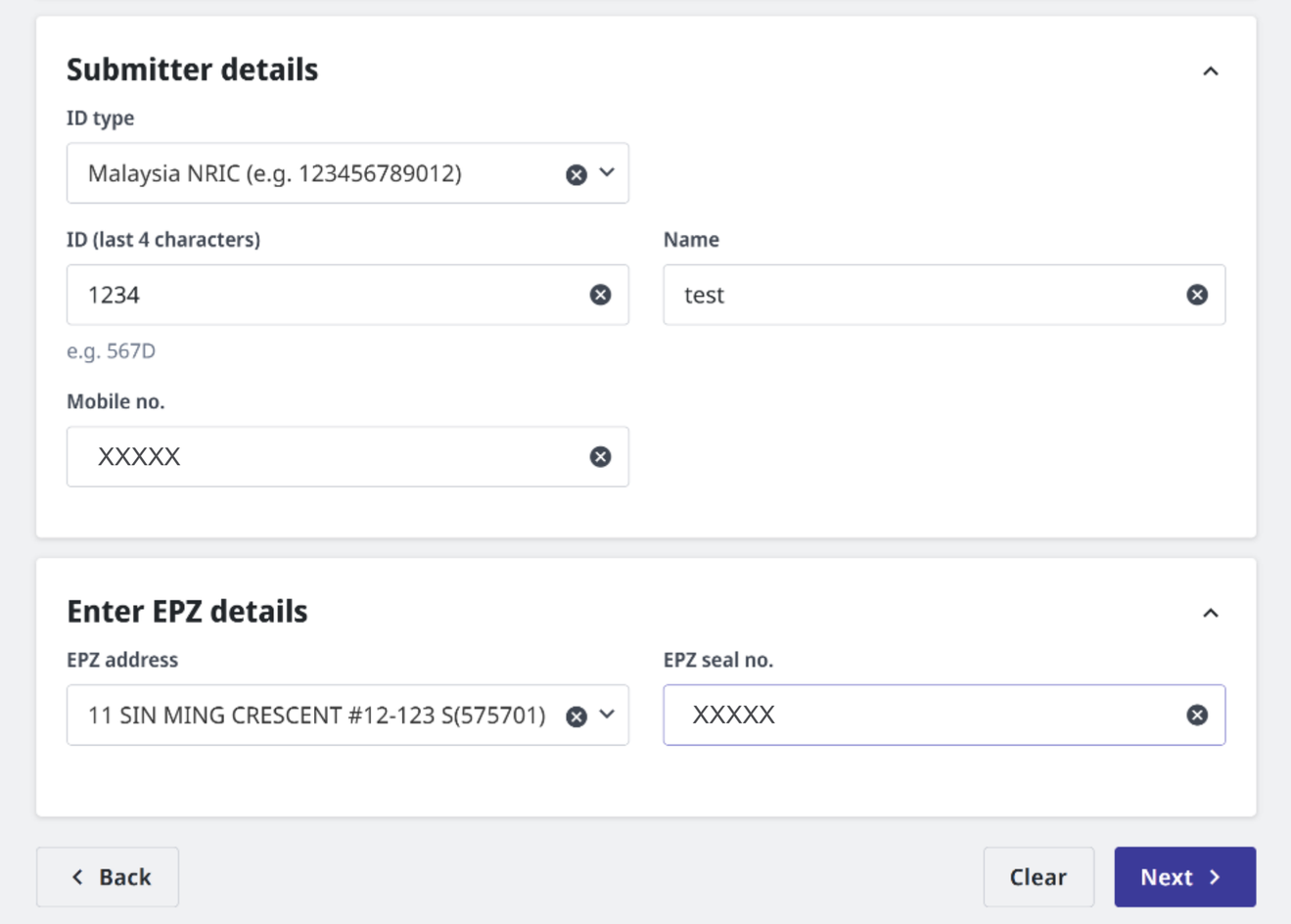
Step 4 – If vehicle no. was chosen previously,

1) Enter Last 4 Characters of Chassis no. and Engine no. if Applicable

2) Click **Next >**

EPZ operators will no longer be required to enter the last 4 characters of motor number(s).

Update EPZ Entry Details



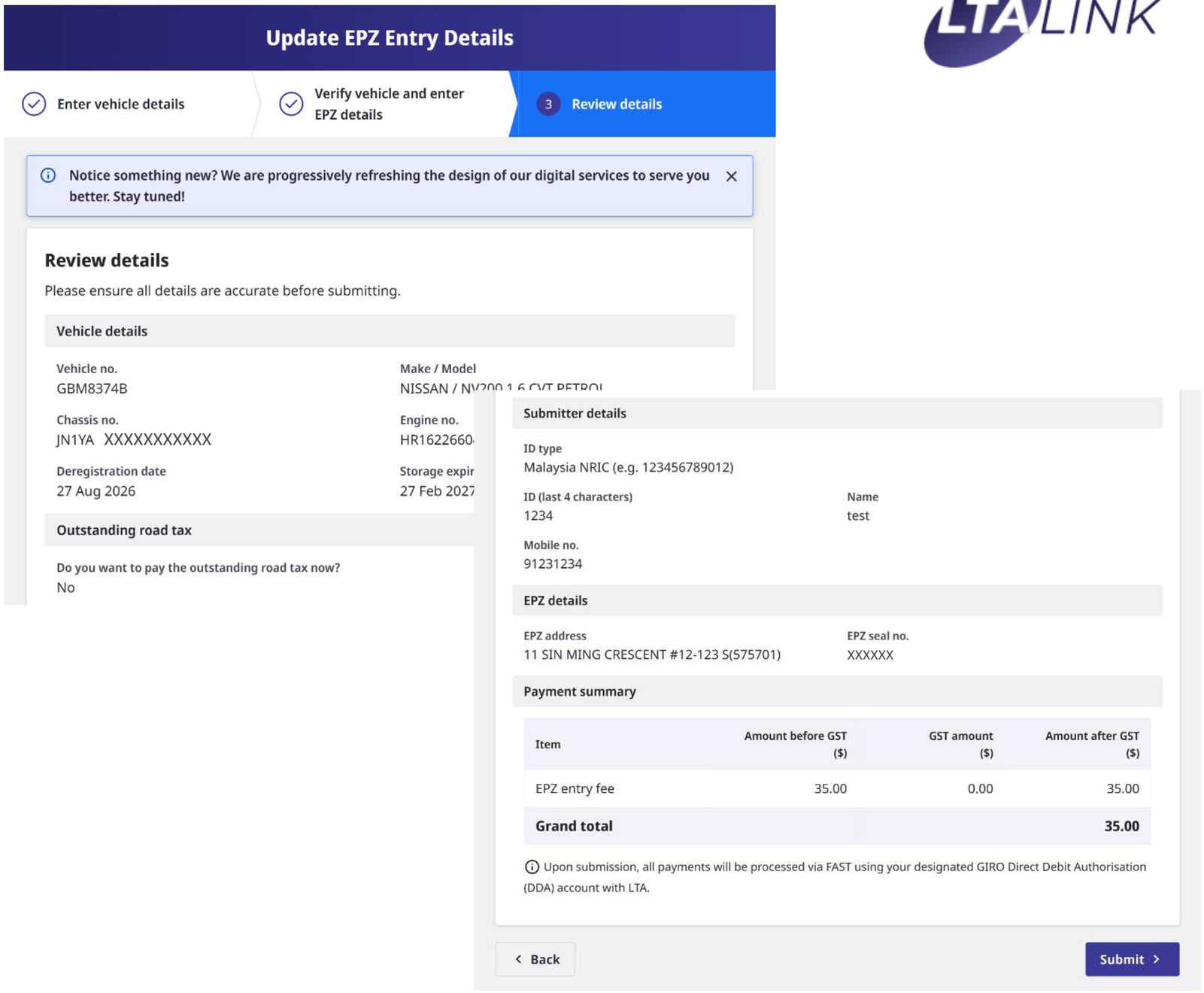
Step 5 – To enter EPZ details:

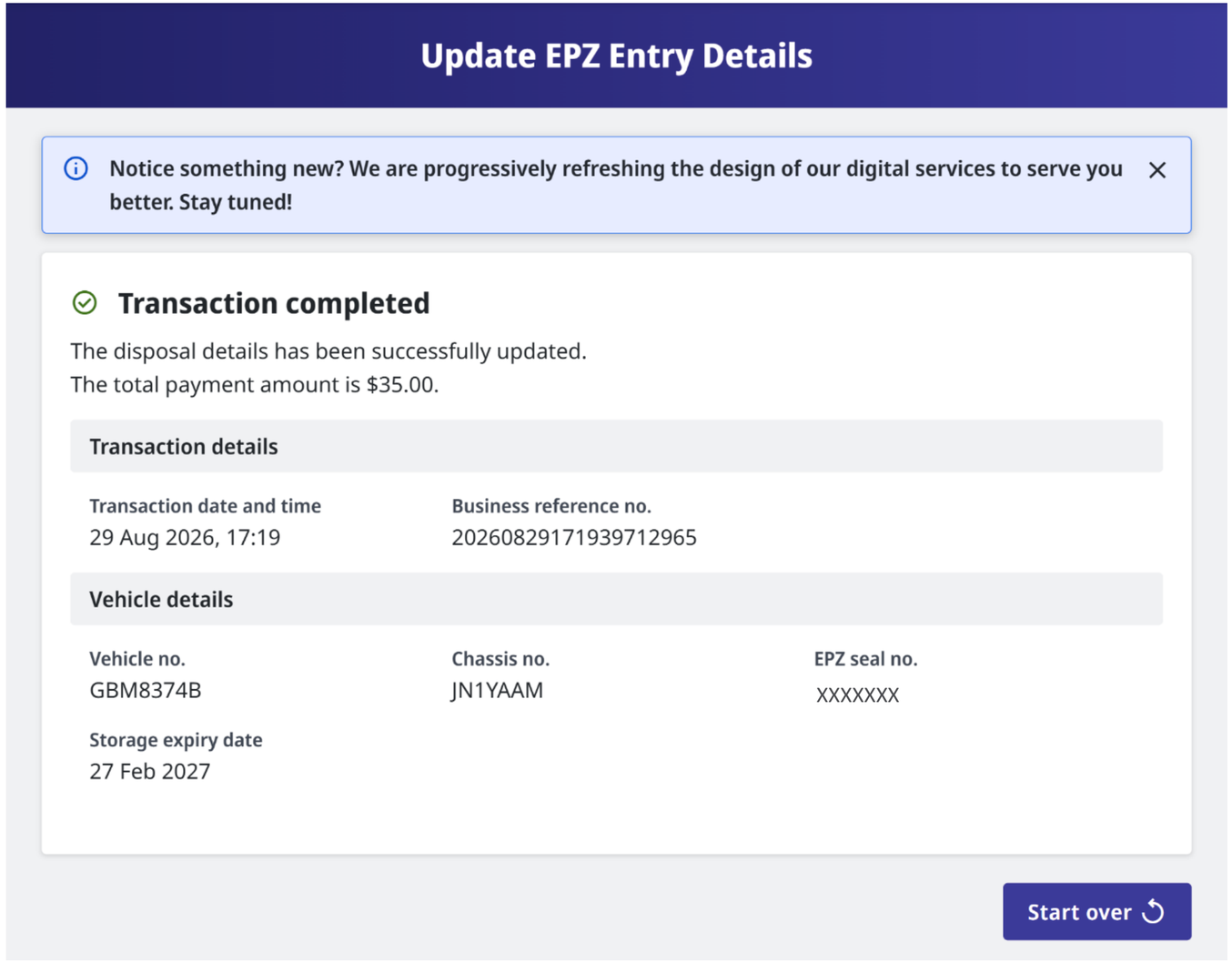
1) Select EPZ Site Address
2) Enter EPZ Seal no.
3) Click **Next ›**

Step 6 – To confirm vehicle deregistration:

1) Review details

2) Click Submit >





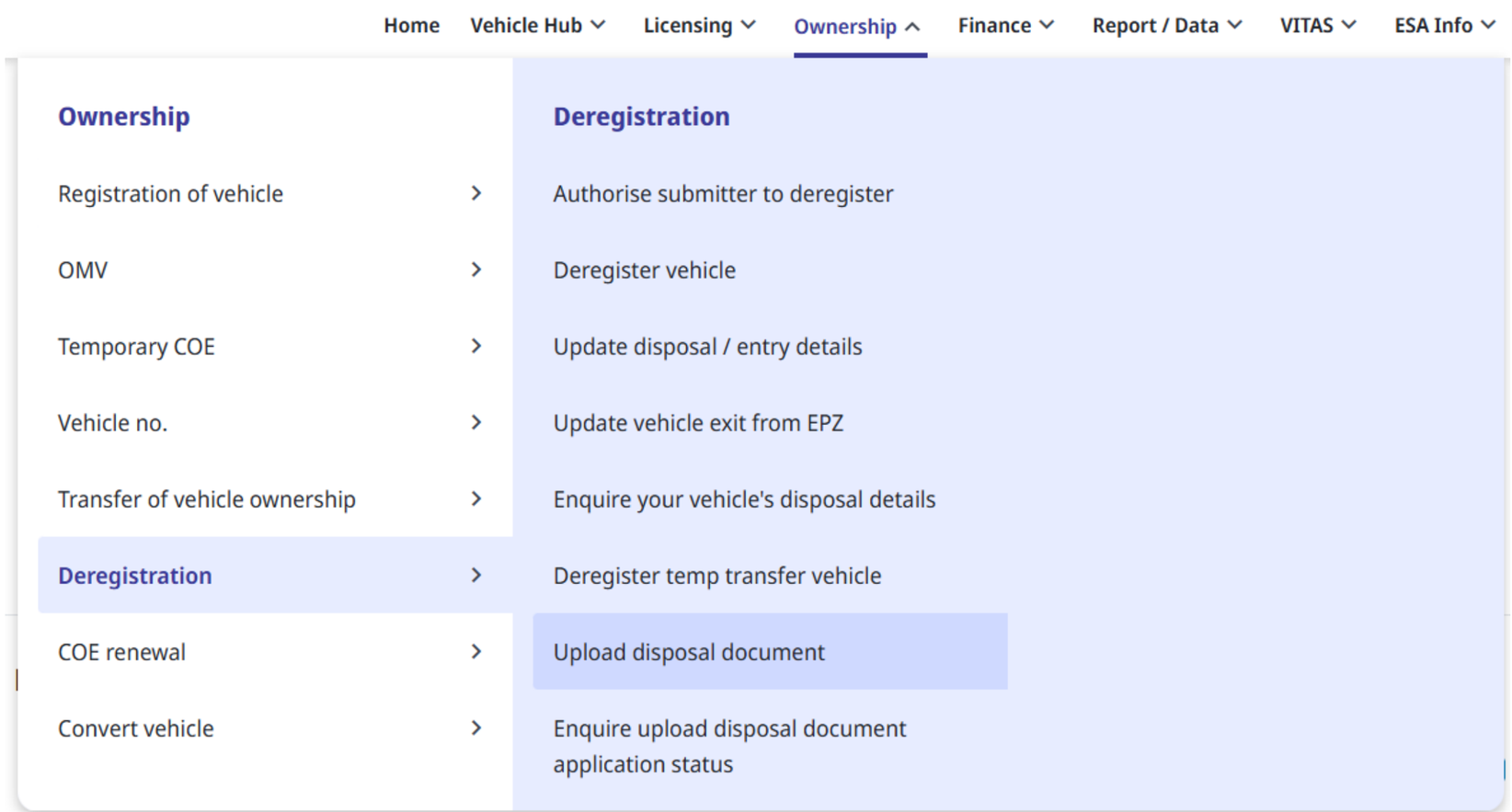
Step 7 – LTALink generates an acknowledgement

Click Start over to return to screen at **Step 2**.

Restricted

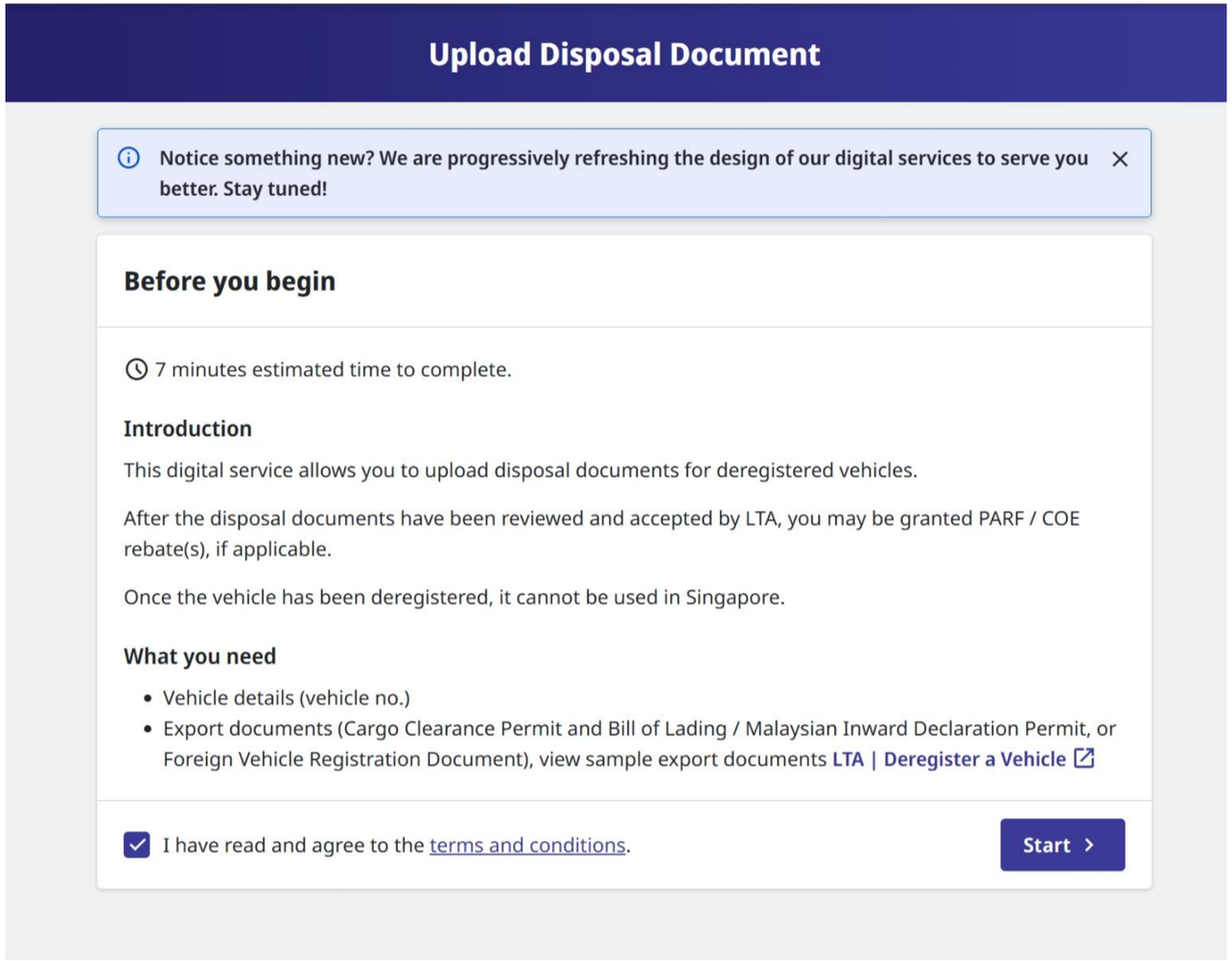
Upload Disposal Document

Upload Disposal Document



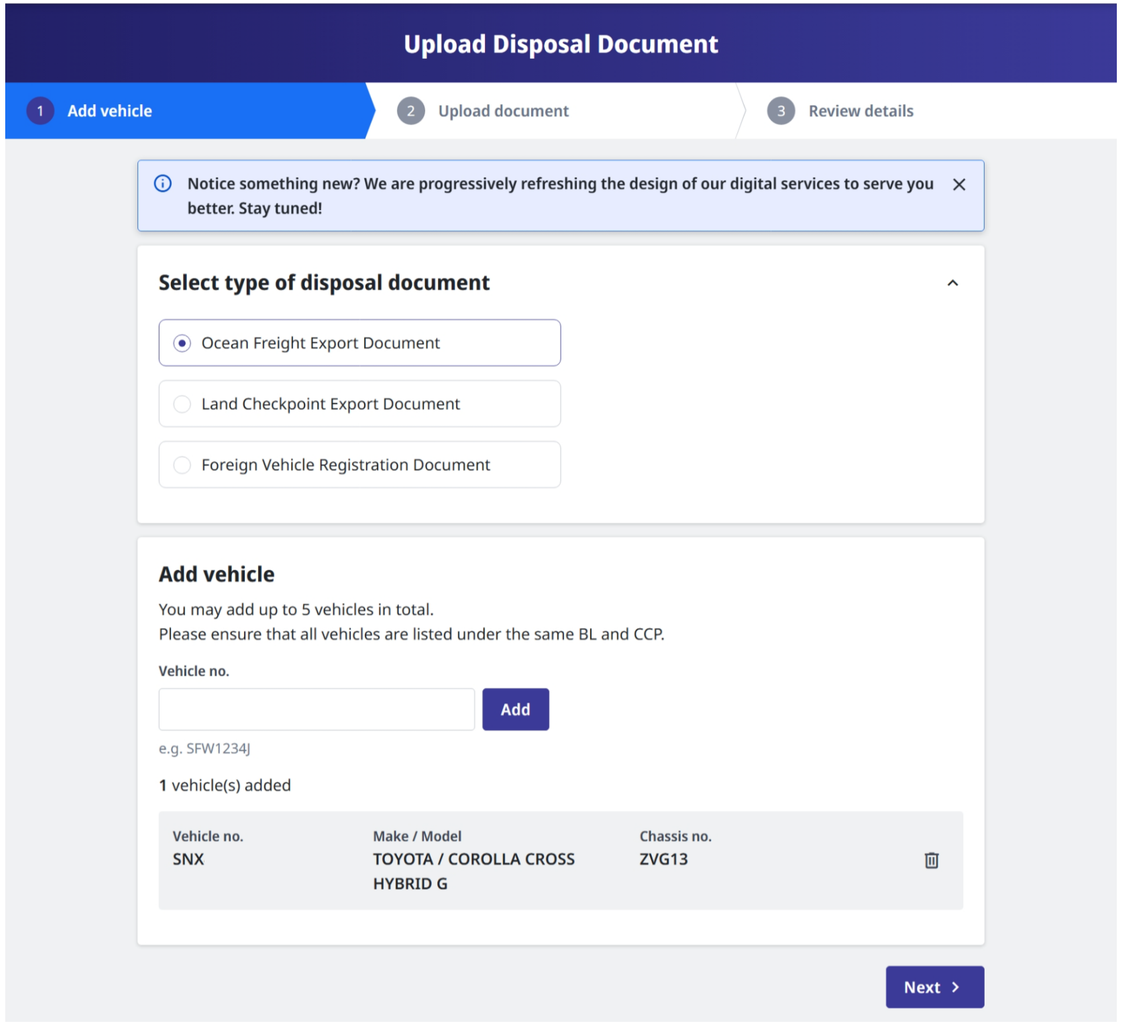
Step 1 – From Ownership menu, select
➔ Deregistration
➔ Upload disposal document

Upload Disposal Document



Step 2 – Click ☑ if you agree to all the given terms & conditions and click Start

Upload Disposal Document



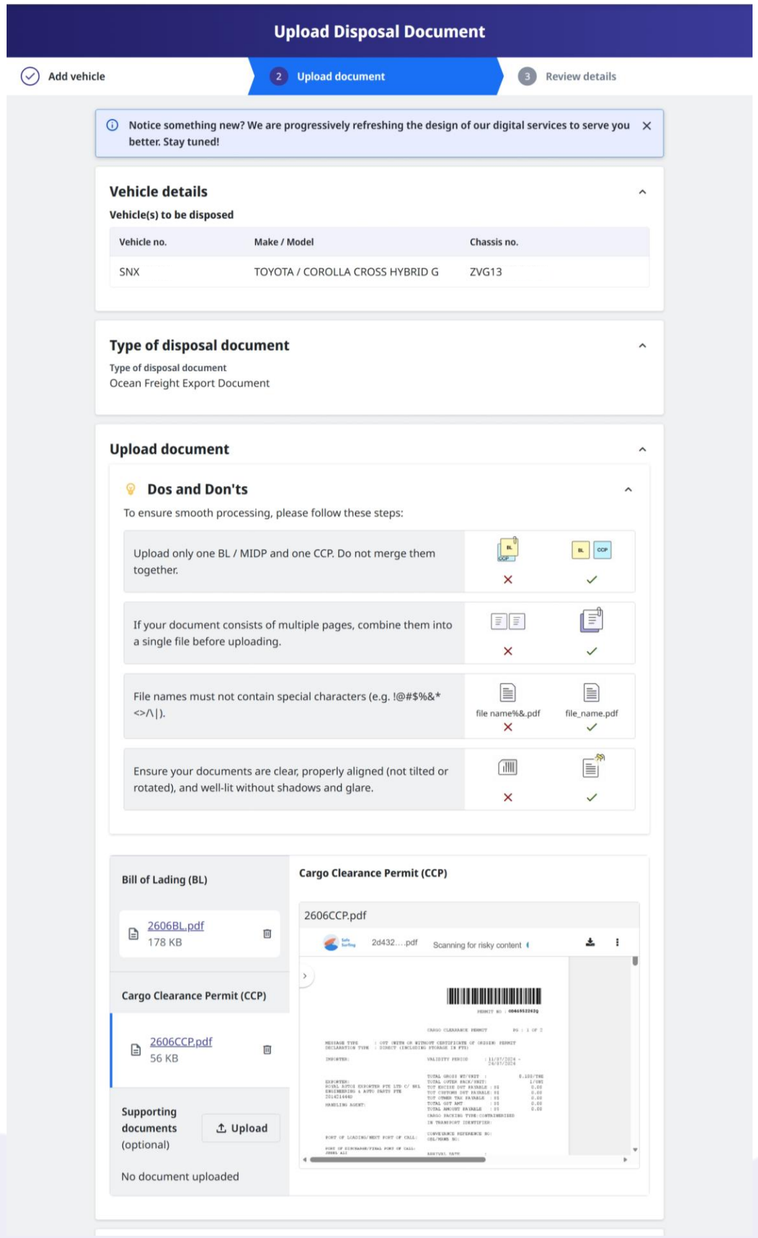
Step 3 – Select type of disposal document and enter input details for deregistration

1) Enter Vehicle no.

2) Click **Add** to include other vehicles from the same supporting documents or **Next** to continue.

You may add up to 5 vehicles.

Upload Disposal Document

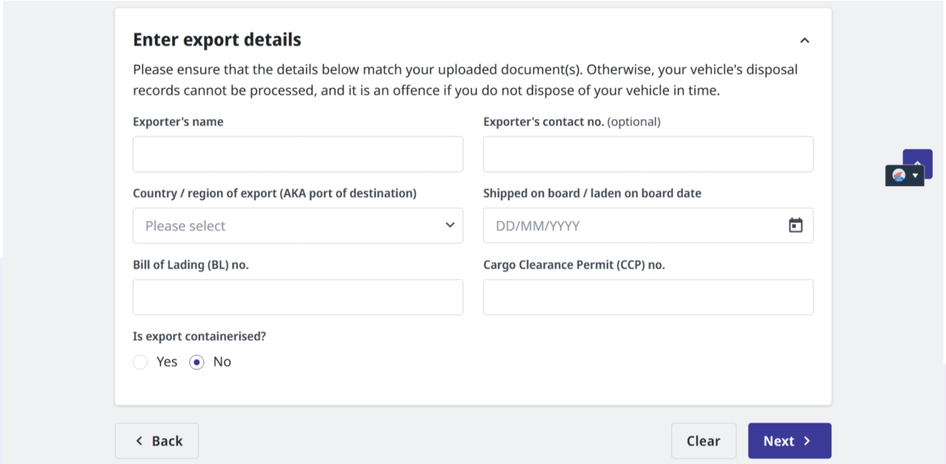


Step 4 – Upload disposal document and enter export details

1) Upload the export documents (use the preview screen to verify if the correct document is uploaded).

2) If the application was previously rejected, you can upload the additional documents in the supporting documents section.

3) Enter export details and click **Next >** to proceed to next page.



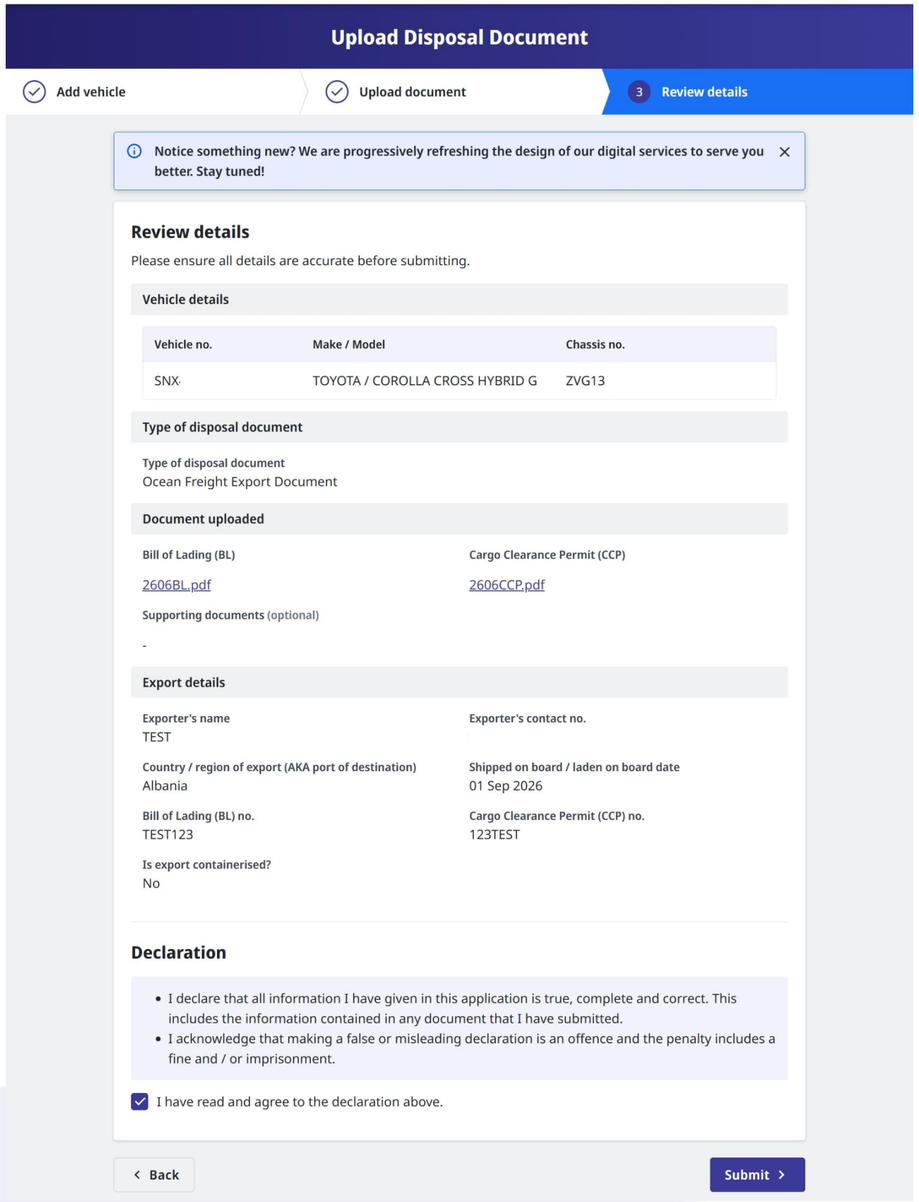
Upload Disposal Document

Step 5 – To confirm Upload Disposal document application:

1) Review details

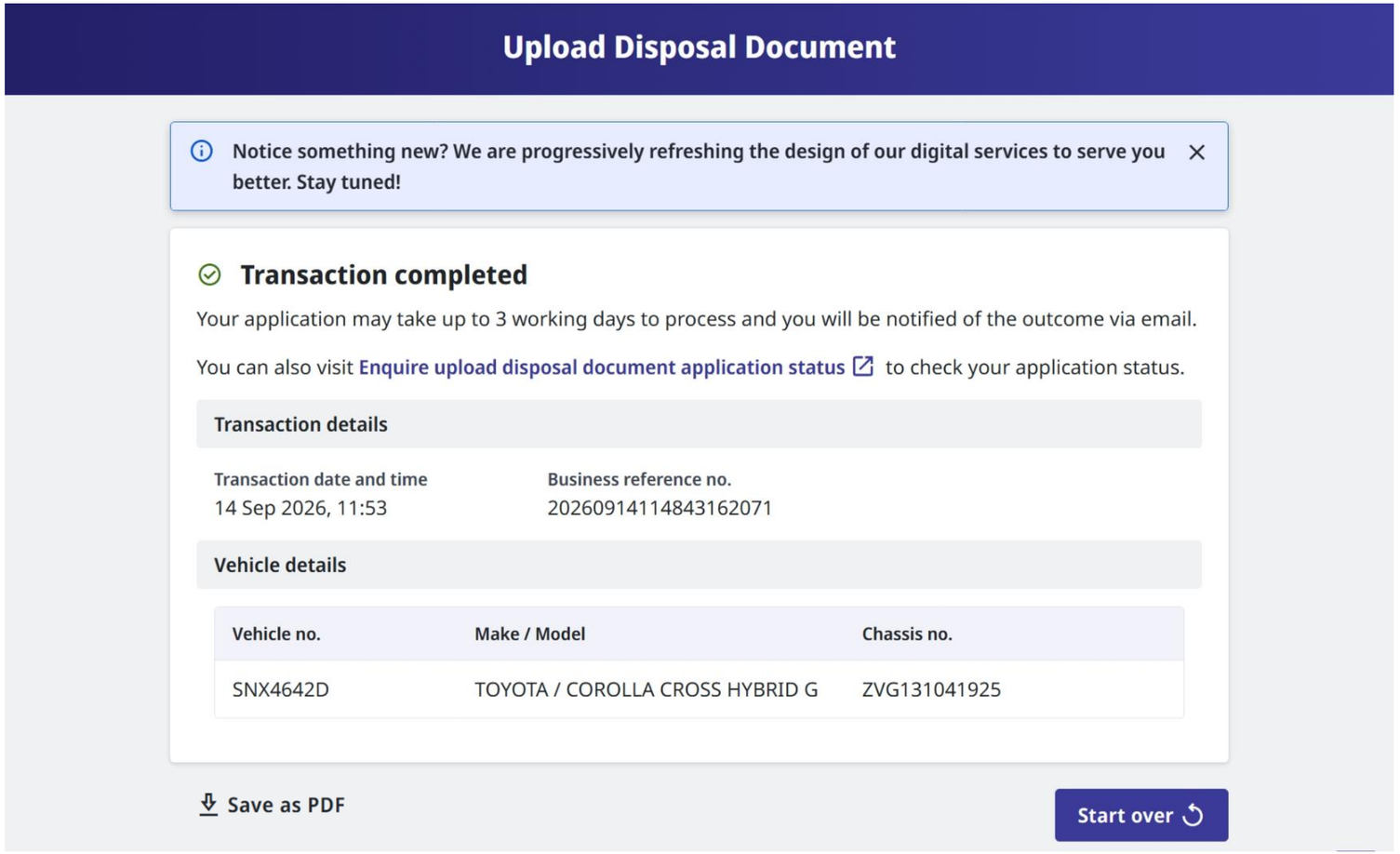
2) Click ☑ to confirm your declaration

3) Click **Submit ›**



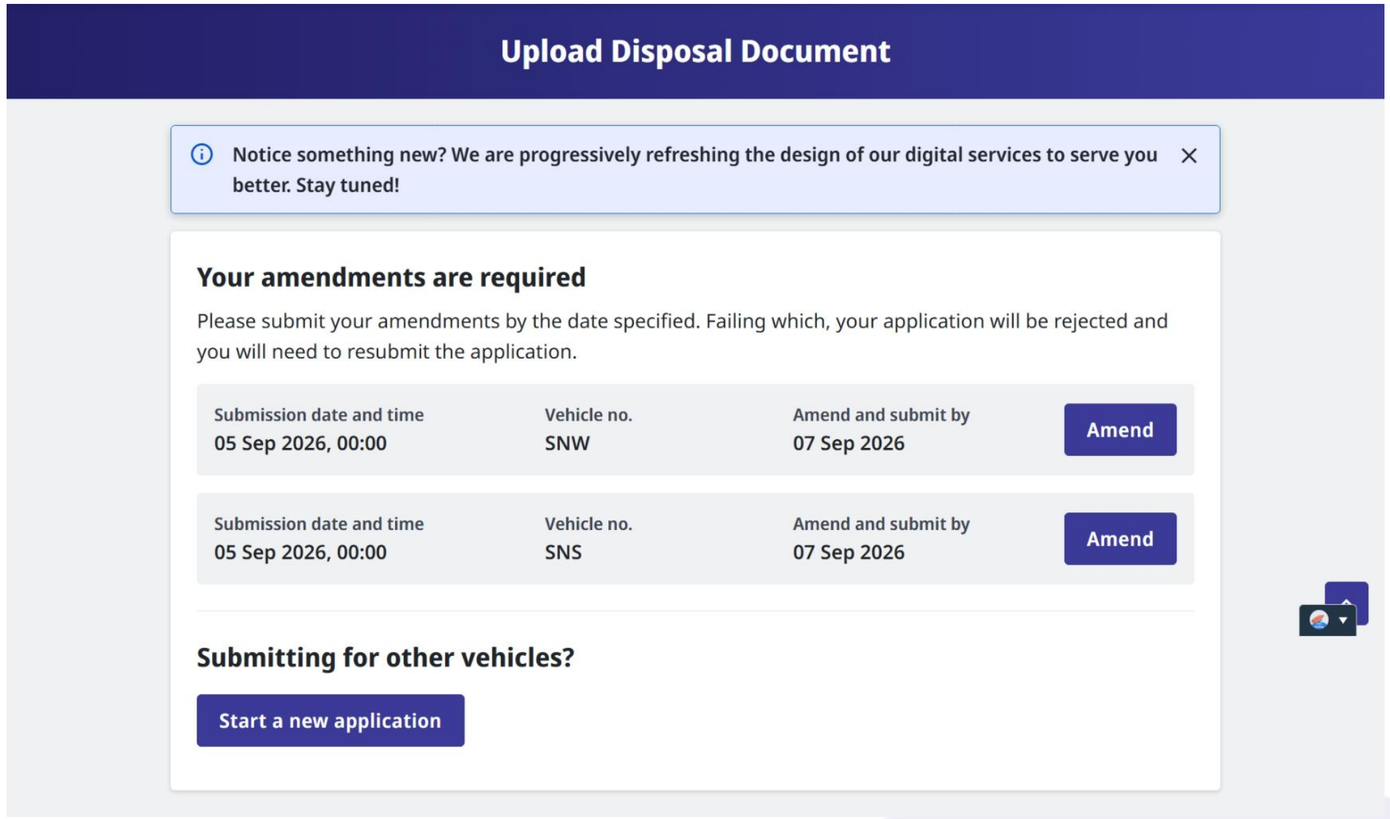
An acknowledgement will be generated.

SMS and/or email will be sent to ESA to notify that the vehicle(s)' disposal documents have been successfully submitted.



Upload Disposal Document (For Amendment)

Take note of the stated deadline, after which the application will be rejected if no amendments are made.



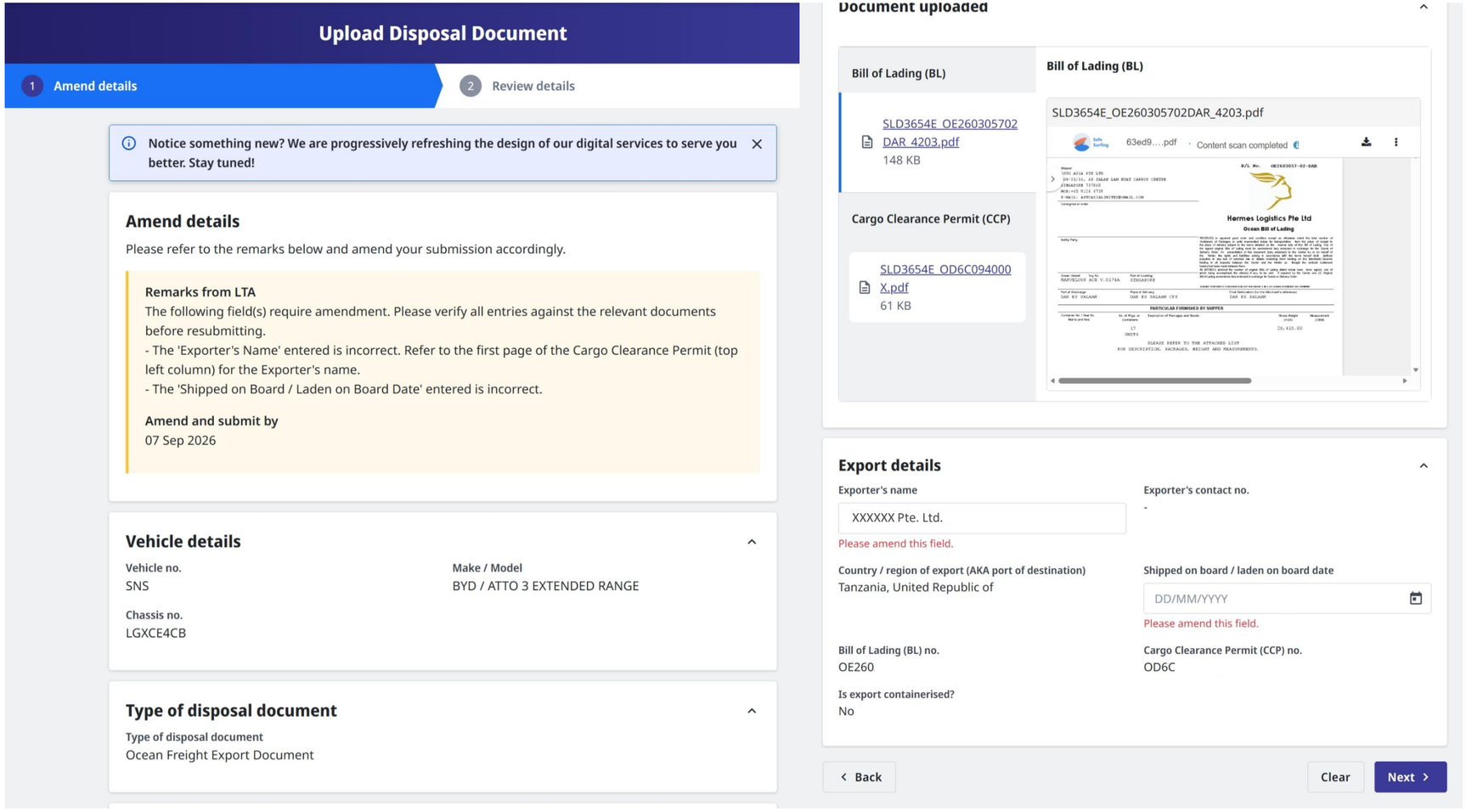
If you have applications that have been sent back for amendments, you will be directed to this page after **Step 2**.

1) Click **Amend** to make the necessary changes.

Or

2) Click **Start a new application** to submit a new application.

Upload Disposal Document (For Amendment)



Review the amend details and remarks from LTA.

1) Amend the required fields accordingly.

2) Click **Next >** to proceed to next page and submit.

Enquire Upload Disposal Document Application Status

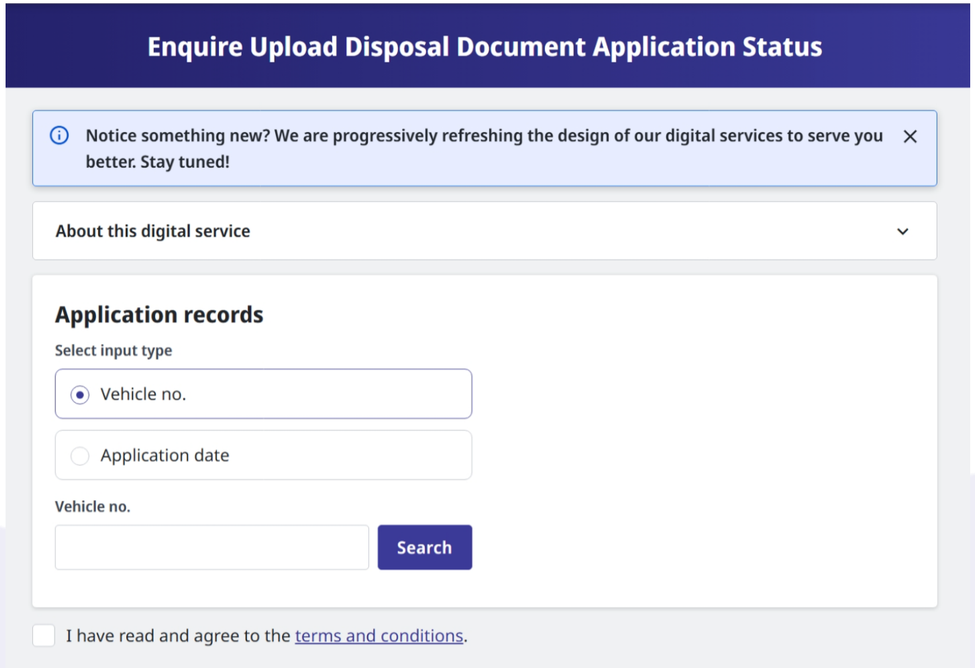
Restricted

Enquire Upload Disposal Document Application Status

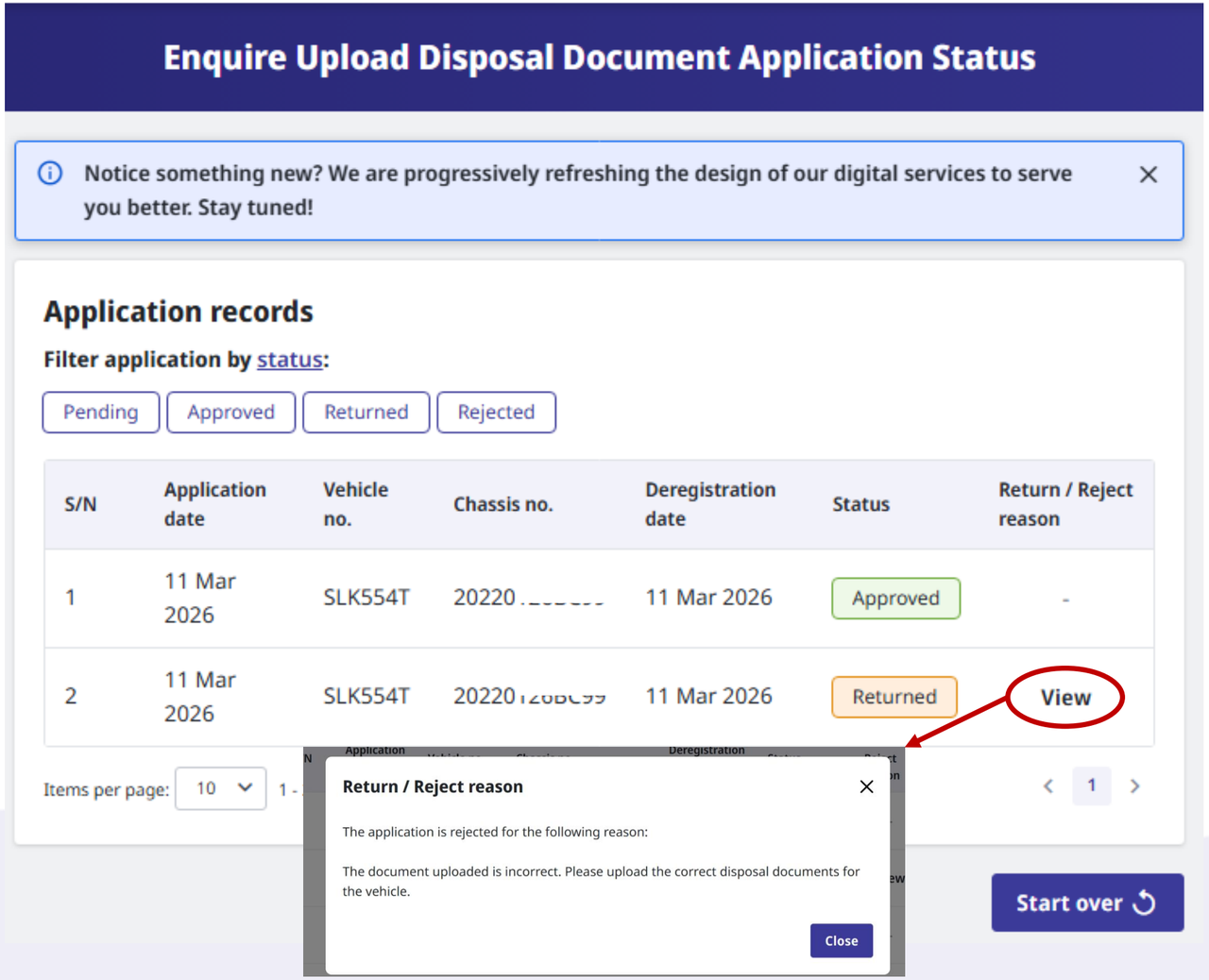
To enquire on the upload disposal document application status:

1) Select input type and enter either vehicle no. or application date accordingly.

2) Click ☑ to confirm your declaration and click Search to proceed next page.



3) Click ‘View’ if you have any returned or rejected application to view the reasons.



End of document