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10 Sin Ming Drive Singapore 575701  
www.lta.gov.sg

8 November 2023

Please see Distribution List

Our ref VRL/14/2023  
LTA/VR&L/V43.054.000

All Motor Vehicle Dealers  
All Electronic Service Agents  
All Scrapyard Operators  
All Export Processing Zone Operators

Dear Sir / Madam

**Early Closure of LTA Counter Services on 10 November 2023**

Our Customer Service Centre at 10 Sin Ming Drive will be closed from 2:00 pm (instead of the usual 4:30 pm) on Friday, 10 November 2023 for a staff event. We will resume our counter services on Tuesday, 14 November 2023 at 8:00 am.

LTA's vehicle-related services<sup>1</sup> remain available via the LTALink system and [www.onemotoring.lta.gov.sg](http://www.onemotoring.lta.gov.sg) between 6:00 am and midnight daily. Our 24-hour customer service hotline at 1800-CALL LTA will also continue to operate as per normal.

Please inform your members and staff of the contents of this circular. Thank you.

Yours faithfully



Candice Yeo (Ms)  
Deputy Director  
Vehicle Licensing Division  
Vehicle Services Group

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<sup>1</sup> The following digital services, namely, 'Road Tax Renewal', 'Buy e-Day Licence', 'Enquire Transfer Fee', 'Enquire PARF/COE rebates', 'Enquire Road Tax Expiry', 'Bidding for Vehicle Registration Number', 'Purchase Deregistered Vehicle Details', 'Retrieve Deregistered Vehicle Details', "Transfer of Vehicle Ownership", "Transfer of PARF/COE Rebates", "Deregister Vehicle" and "Upload Disposal Documents" are available between 1:00 am and midnight daily.

**Distribution List**

1. President  
Motor Traders Association of Singapore  
(Email: admin@mta.org.sg)
2. President  
Automobile Importer & Exporter Association, Singapore  
(Email: lynnyeo@aiea.org.sg)
3. President  
Singapore Vehicle Traders Association  
(Email: eugene@svta.com.sg)
4. President  
Singapore Motor Cycle Trade Association  
(Email: mail@smcta.org.sg)
5. President  
Automobile Association of Singapore  
(Email: aasmail@aas.com.sg)
6. Chairman  
Hire Purchase, Finance and Leasing Association of Singapore  
(Email: chanhl@hpflas.org.sg)
7. All Scrapyard Operators
8. All Export Processing Zone Operators