

10 Sin Ming Drive Singapore 575701

6 April 2020

All members of HPFLAS

Through Chairman,  
Hire Purchase, Finance and Leasing Association  
of Singapore  
(Fax: 6733 6116) (Email: [chanhl@hpflas.org.sg](mailto:chanhl@hpflas.org.sg))

Our ref VRL/16/2020  
Your ref LTA/VR&L/V43.054.000  
DID Fax 65535329

Dear Sir / Madam

**Specified Period for Financing Clearance & Submission of Deed of Indemnity for Transfer and Deregistration of Vehicles**

Please refer to our circular to all Electronic Service Agents (ESAs) on 6 April 2020 on “Vehicle-Related Services Available Online During Elevated Set of Safe Distancing Measures”.

**Specified Period for Financing Clearance for Vehicle Transfer and Deregistration**

To allow more time for vehicle owners and finance companies to settle vehicle loan matters during the period of Elevated Safe Distancing Measures (ESDM), from 7 April to 4 May 2020, the Specified Period/financing cycle for vehicle transfer and deregistration will be extended. When the financing cycle for vehicle transfer and deregistration is triggered between 7 April and 4 May 2020, the Specified Period for finance companies to submit the Deed of Indemnity (DOI) and other relevant documents to LTA to stop the transfer or deregistration transaction will be extended from 8 to 14 calendar days.

**Submission of Deed of Indemnity by HPFLAS Members**

Between 7 April and 4 May 2020, LTA will make exceptions for HPFLAS members to serve us the Deed of Indemnity (DOI) to block the affected transactions at LTA’s Customer Service Centre on an appointment basis.

To make an appointment, please contact the following officers:

<b>Transactions to block</b>	<b>Telephone number/Email address</b>
<u>Transfer of vehicle ownership</u> <ul style="list-style-type: none"><li>• Ms Janet Ng</li><li>• Ms Cecilia Kuah</li></ul>	Tel: 6553 5479  LTA_MT_Section_OIC@lta.gov.sg
<u>Deregistration of vehicle</u> <ul style="list-style-type: none"><li>• Ms Kartini Bte Md Ali</li><li>• Mr Jerome Lee</li></ul>	Tel: 6553 5351  <a href="mailto:LTA-De-reg@lta.gov.sg">LTA-De-reg@lta.gov.sg</a>

**Please note that only those with an appointment will be allowed to enter LTA's premises after clearance of temperature screening.** During this period, please note that **payments should be made by NETS only.**

Please bring the contents of this circular to the attention of your members and staff accordingly. Thank you.

Yours sincerely



Candice Yeo (Ms)  
Deputy Director  
Vehicle Licensing Division  
Vehicle Services Group