

10 Sin Ming Drive Singapore 575701

29 June 2020

Please see Distribution List
All Motor Dealers
All Electronic Service Agents

Our ref LTA/VRLSD/M38.008.231/0146
Your ref
DID Fax 6553 5329

Dear Sir / Madam

New Mandatory Direct Debit Authorisation (DDA) Arrangement For LTALink System

Electronic Service Agents (ESAs) were notified via email or hardcopy letter dated 22 May 2020 on the need to submit new GIRO Direct Debit Authorisation (DDA) forms.

This new DDA arrangement is to allow LTA to deduct the payments for the vehicle-related transactions performed by the ESAs in the LTALink from the ESAs' bank accounts via daily GIRO deduction for crediting to LTA's new bank account under Overseas Chinese Banking Corporation (OCBC Bank).

ESAs are reminded to submit the duly signed original DDA Form by post to LTA **by 15 July 2020**. As the DDA is a prerequisite for GIRO deductions, a GIRO Admin Fee may be imposed for unsuccessful GIRO deductions if the DDA is not set up in time.

Please contact the following LTA Finance officers if you have further questions:


Name of Officer	Designation	Contact Number	Email Address
Sumitha Panneerselvam	Assistant Manager, Finance	6553 5526	Sumitha_panneerselvam@lta.gov.sg
Gena Tan	Senior Finance Executive	6553 5296	Gena_tan@lta.gov.sg
Krystal Heng	Senior Finance Assistant	6553 5206	Krystal_heng@lta.gov.sg

Please bring the contents of this circular to the attention of your members and staff accordingly. Thank you.

Yours sincerely

Tham Boon

Leong

 Digitally signed by Tham Boon
Leong
Date: 2020.06.30 08:24:27
+08'00'

Tham Boon Leong (Mr)

Deputy Director

VRL Project Development Division

Vehicle Services Group

Distribution List

1. President
Motor Traders Association of Singapore
(Fax: 6909 3020) (Email: admin@mta.org.sg)
2. President
Automobile Importer & Exporter Association, Singapore
(Fax: 6746 1555) (Email: lynnyeo@aiea.org.sg)
3. President
Singapore Vehicle Traders Association
(Fax: 6258 5811) (Email: eugene@svta.com.sg)
4. President
Singapore Motor Cycle Trade Association
(Fax: 6297 1313) (Email: mail@smcta.org.sg)
5. President
Automobile Association of Singapore
(Fax: 6733 5094) (Email: aasmail@aas.com.sg)
6. Chairman
Hire Purchase, Finance and Leasing Association of Singapore
(Fax: 6733 6116) (Email: chanhl@hpflas.org.sg)
7. President
General Insurance Association of Singapore
(Email: sharon.chen@gia.org.sg)