

Types of Identification Documents Required to Deregister a Vehicle at LTA Counters
(Only applicable to owners who are not eligible for Singpass):

Important: Please read the NOTES below for more details

Types of Identification Documents for Deregistration		
Type of Current Registered Owner	Current Owner Present at LTA	Current Owner cannot be Present in Person at LTA
Individual (Foreign National <u>without</u> FIN)	1. Original Passport and Letter from Immigration & Checkpoints Authority of Singapore/ Ministry of Manpower on the return of Employment/Immigration Pass Card or NRIC.	1. Original Passport and Letter from Immigration & Checkpoints Authority of Singapore/ Ministry of Manpower on the return of Employment/Immigration Pass Card or NRIC; and 2. Original NRIC or Employment/Immigration Pass Card of a third party submitting the application. <u>OR</u> 3. In the absence of the original identification documents of the Current Owner, a Power of Attorney from the Current Owner, <u>and</u> the original NRIC or Employment/ Immigration Pass Card of the appointed attorney who must be present in person.
Individual (Foreign National <u>with</u> FIN)	1. Original Employment/ Immigration Pass Card.	1. Original Employment /Immigration Pass Card; and 2. Original NRIC or Employment/Immigration Pass Card of a third party submitting the application. <u>OR</u> 1. In the absence of the original Employment/ Immigration Pass Card of the Current Owner, a Power of Attorney from the Current Owner, <u>and</u> the original NRIC or Employment/ Immigration Pass Card of the appointed attorney who must be present in person.

Foreign Company (Registered with ACRA)	1. Original ACRA Printout; 2. *Power of Attorney (POA) from Board to appoint an attorney to carry out transaction on company's behalf and to sign on the application form; and 3. Original NRIC or Employment/Immigration Pass Card of appointed attorney.	1. Original ACRA Printout; 2. *Power of Attorney (POA) from Board to appoint an attorney to carry out transaction on company's behalf and to sign on the application form; and 3. Original NRIC or Employment/Immigration Pass Card of appointed attorney; and 4. Original NRIC or Employment/Immigration Pass Card of a third party submitting the application for appointed attorney.
	<p><i>*The POA must be executed before and attested by a Notary Public and a Consular Officer of Singapore in the foreign country where it was incorporated.</i></p> <p><i>An agent of a foreign company registered in Singapore is not authorised to execute any document unless otherwise empowered by the POA.</i></p>	

Notes:

- a. NRIC applies to Singaporean and Singapore Permanent Resident. It refers to physical NRIC or Digital Identity Card (Digital IC) launched via the Singpass app. Images or videos of the identity card / Digital IC will not be accepted.
- b. Employment/Immigration Pass Card issued by the Ministry of Manpower and Immigration & Checkpoints Authority of Singapore (which bears the Foreign Identification Number) applies to foreigner. It refers to physical long-term pass card or Digital Identity Card (Digital IC) launched via the Singpass app. Images or videos of the pass / Digital IC will not be accepted.
- c. The Original Company Profile Information printout from the Accounting & Corporate Regulatory Authority (ACRA) is valid up to 14 days from the date of issue by ACRA.
- d. Authorisation from a company's Board must be signed by the relevant Officers in accordance with its Memorandum & Articles. It should include the date (validity period) and transaction type(s) the resolution is expressly for, be passed at a Board Meeting, and bear all Named Officers' names and NRIC numbers/FINs.
- e. A Power of Attorney (original & certified true copy by any Director/ Partner/ Sole Proprietor/ Company Secretary) must be signed, sealed and delivered by Directors and/or Company Secretary in accordance with the M&A /all Partners / Sole Proprietor/ Asset Owner. The POA should be executed before and authenticated by a notary public or any court, Judge, Magistrate or consular officer of Singapore and should include the date (validity period) and transaction type(s) the POA

is expressly for, and bear all the names and NRIC numbers/FINs of all persons as stated in the various scenarios.

- f. If a third party is submitting the application for the owner (whether individual, company, business, etc), the original[#] NRIC or Employment/Immigration Pass Card of the third party must also be produced for verification.

[#] Physical NRIC or long-term pass card or Digital Identity Card (Digital IC) launched via the Singpass app. Images or videos of the identity card / pass / Digital IC will not be accepted.

- g. The requirements set out in this annex are provided to give a better understanding to obligations and requirements on the applicant's part and are not meant to be any representation by LTA of its policies and guidelines in arriving at a decision. Applicants are advised to read LTA's Policies & Schemes, Terms of Use and Privacy Statements to obtain a better understanding of LTA's policies and guidelines.