

APPLICATION TO RENEW A CERTIFICATE OF ENTITLEMENT (COE)



You may take 5 minutes to complete this form. You will need the following information to fill in the form:

- Vehicle registration number
- For vehicle registered under individual: Name of registered owner, NRIC (Singaporean/ Singapore Permanent Resident (PR)) or FIN (Foreigner)
- For vehicle registered under non-individual: Name of Company, ACRA certificate number / Unique Entity Number (UEN), Particulars [Name, NRIC (Singaporean / Singapore PR) or FIN (Foreigner)] of Director / Sole Proprietor / Partner whose name is listed in the ACRA printout, or a manager who is authorised in writing by the named Director(s) / Partner(s) to sign on this Form Q02 on behalf of the company
- Name, NRIC (Singaporean / Singapore PR) or FIN (Foreigner) of the person performing the transaction on behalf of the registered owner (also known as submitter)
- The current COE number and its expiry date, COE rebate(s) to be used, vehicle category and its Prevailing Quota Premium

IMPORTANT: Please read the INSTRUCTIONS overleaf before completing the application form. Application with incorrect or incomplete information will not be accepted.

Part 1: Vehicle Owner's Particulars

Name of Registered Owner: _____

*NRIC / ∞FIN / ACRA No. / UEN: _____

Part 2: Vehicle Details

Vehicle Registration Number:

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Expiry Date of Current COE:

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(DDMMYYYY)

Vehicle Lifespan Expiry Date:

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(if applicable) (DDMMYYYY)

*I/We acknowledge that *I/we *am/are aware that the vehicle must be deregistered upon reaching its lifespan expiry, even if there is any remaining unused COE.

Vehicle Category[^]: Category A Category B Category C Category D
(Please tick ✓)

COE Rebate No. (if applicable)
1.

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2.

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3.

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4.

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5.

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Total COE Rebate Amount (if applicable): \$ _____

COE Renewal Period

- # Prevailing Quota Premium (PQP) payable: _____
(PQP Month)
- 10 years: \$ _____
- 5 years: \$ _____ (Half the PQP rounded to the next dollar)
- *I/We acknowledge that if the COE is renewed for only 5 years, the *car/motorcycle must be deregistered at the end of the 5-year COE.

Payment Method

- *Cash / NETS / Cashier's Order / Cheque
- *Cashier's Order / Cheque No.: _____
- Bank: _____
- If you wish to carry out other vehicle-related transactions after this application, you are advised to pay the PQP by cash, cashier's order or NETS*

Declaration by Vehicle Owner

1. *I/We declare that the particulars given in this application are correct.
2. **For Categories A, B and D vehicles**
*I/We undertake that if *I/we choose to renew the COE of this vehicle for 5 years, *I/we shall deregister the vehicle upon the expiry of the 5-year COE as further renewal of the COE or re-registration of the vehicle (e.g. into the Restricted Usage (RU) Scheme) is **not** allowed. However, if the 5-year COE start date commences when the vehicle is more than 30 years old, *I/we may apply to re-register it as a Classic Vehicle when it reaches 35 years old and before the COE expires. In addition, *I/we understand that if the 5-year COE start date commences when the vehicle is more than 35 years old, *I/we will have to pay an additional levy when re-registering the vehicle as a Classic Vehicle. Otherwise, the vehicle shall be deregistered upon the expiry of the 5-year COE. *I/We understand that the COE (whether renewed for 5 years or 10 years) for a Category D vehicle with First Registration Date before 1 July 2003 and not on the Vintage (Restricted)/ Revised Vintage/ Classic Vehicle Scheme will end on 30 June 2028 upon expiry of the statutory lifespan.
3. **For Category C vehicles**
*I/We undertake that if *I/we choose to renew the COE of this vehicle for 5 years, *I/we can only renew the COE for 5-year periods in future, subject to the vehicle's statutory age limit (if applicable).
4. *I/We understand that if *I/we choose to renew the COE of this vehicle prior to the month of expiry of the current COE, the balance of the current COE will be forfeited and the renewed COE will commence from the 1st of the following month from PQP month.
5. *I/We understand that the COE rebate arising from the lay up period will be forfeited if the COE is renewed.
6. *I/We consent to the collection, use or disclosure of my personal data to a third party as per paragraph 19 on the overleaf of this application form.
7. *I/We hereby authorise _____ (name of authorised person), *NRIC No./∞FIN _____ to submit this application on my behalf.

Signature of Registered Owner _____

Date _____

@Name of Manager / Director: _____

@*NRIC No./∞FIN: _____

* Delete where inapplicable

∞ For vehicle registered under non-individual

[^] Please see paragraphs 6 and 7 on the overleaf of this application form
VRLSO-F-Q02-V17 (10PT091)

PQP for a company car first registered before 1 April 1998 is twice that of the normal rate applicable for the month
∞FIN from Employment / Immigration Pass Card issued by MOM / ICA
The information is current at time of printing (July 2021)

INSTRUCTIONS

1. To renew your COE by post, please submit this duly completed and signed form together with payment.

Renewal Channels

2. - Internet via <https://onemotoring.lta.gov.sg> (the service is available daily from 6am to midnight)
- You will need to have a valid Internet Banking Account with DBS/POSB, OCBC/Plus!, Standard Chartered Bank or UOB. Please ensure that there are adequate funds in your account and the payment amount is within the daily internet payment limit set by your bank. A notification will be sent to the registered owner to inform him of the renewal.
 - You have a 1-month grace period after the COE expires to renew your COE. A late payment fee will apply (refer to Item 16 below).

- By Post

- The COE renewal application and payment must reach LTA, Customer Service Centre, 10 Sin Ming Drive, Singapore 575701 **before** the end of the month in which the PQP is applicable. Proof of postage is not proof of receipt.
- Cheque payment for the PQP should be made payable to "LAND TRANSPORT AUTHORITY" and crossed "A/C Payee Only". Please write your vehicle number(s) and contact number on the reverse side of your cheque. **Post-dated cheques will not be accepted for payment.** The COE will only be renewed when the cheque payment is cleared. If the cheque is dishonoured, the renewal application will be cancelled, and a \$30 (before GST) administrative fee will be charged.
- **Please do not send cash payment by post.**

Application to Renew the COE

3. If an application is made in the month of COE expiry or after the COE expiry date, PQP rate for the month of COE expiry shall be payable. Otherwise, the PQP payable shall be the rate applicable on the application date. For renewal by post, the application date shall be the date when LTA received the application.
4. If the COE is renewed before its expiry date, any un-used portion of the COE will be forfeited.
5. The vehicle will be granted COE rebate (where applicable) for the period when it is placed under lay up on the condition that the vehicle is deregistered on or before the current COE expiry date. The COE rebate arising from the lay up period will be forfeited if the COE is renewed.
6. The PQP payable will be based on the following categories:

Category	Vehicles registered/converted using TCOEs obtained before Feb 2014	Vehicles registered/converted using TCOEs obtained from Feb 2014
A	Car (1,600cc and below)	Car (up to 1,600cc and Maximum Power Output up to 97kW (130bhp))
B	Car (1,601cc and above)	Car (above 1,600cc or Maximum Power Output above 97kW (130bhp))
C	Goods Vehicle and Bus	Goods Vehicle and Bus
D	Motorcycle	Motorcycle

7. The PQP payable for Classic or Revised Vintage cars will be based on the following categories:

Category	Classic or Revised Vintage cars registered before 1 Mar 2014	Classic or Revised Vintage cars registered on or after 1 Mar 2014
A	Car (1,600cc and below)	Car (up to 1,600cc and Maximum Power Output up to 97kW (130bhp))
B	Car (1,601cc and above)	Car (above 1,600cc or Maximum Power Output above 97kW (130bhp))

8. A Weekend/Off-Peak Car (OPC)/Revised OPC will pay the PQP for the respective normal car category.
9. The PQP for company cars first registered before 1 Apr 1998 will be twice that of the normal rate applicable for the month.
10. For vehicles with a statutory age limit (i.e. goods vehicles, buses, and motorcycles with First Registration Date before 1 July 2003 and not on the Vintage (Restricted)/ Revised Vintage/ Classic Vehicle Scheme), the COE will be cancelled when the vehicle reaches the statutory age limit. The last registered owner will be granted a COE rebate based on the PQP paid, pro-rated to the number of months and days remaining on the vehicle's COE.
11. The COE is valid for another 10 years upon renewal (except for 5-year COE renewal).
12. If your vehicle is more than 10 years old, you will no longer be eligible for Preferential Additional Registration Fee (PARF) rebates.
13. A road tax surcharge will be levied on vehicles above 10 years old. The surcharges increases at a rate of 10% per annum of the basic road tax amount payable, up to a maximum of 50% per annum.

14. **For Categories A, B and D vehicles**

If you do not wish to keep your vehicle beyond 5 years, you may renew the COE for 5 years by paying half the PQP (rounded to the next dollar). No further renewal is allowed and you must deregister the vehicle upon expiry of the 5-year COE unless the vehicle is eligible for re-registration to the Classic Vehicle Scheme. However, the re-registration to the Classic Vehicle Scheme must be done before the expiry of the 5-year COE. Levies and relevant fees/taxes are applicable for such re-registration.

15. **For Category C vehicles**

You may renew the COE for 5 years by paying half the PQP (rounded to the next dollar). However, future COE renewals can only be for 5-year periods, subject to the vehicle's statutory age limit (if applicable).

16. Late payment fee will be chargeable if the application is made or received within 1 month after the COE expires. No further renewal will be allowed if the COE has expired for more than 1 month.

Type of Vehicle		Late Payment Fee
(a)	Motorcycle	\$50
(b)	Private motor car –	
	i) 1,000 cc and below	\$50
	ii) 1,001 cc to 1,600 cc	\$100
	iii) 1,601 cc to 2,000 cc	\$150
	iv) 2,001 cc to 3,000 cc	\$200
	v) more than 3,000 cc	\$250
(c)	Business service passenger vehicle, i.e. passenger vehicle registered in the name of the company	\$250
(d)	Goods vehicle and public service vehicle	\$250
(e)	Motor vehicle other than those described above	\$250

17. **It is an offence to use or keep your vehicle when its road tax and COE have expired.**
18. **If you do not wish to keep the vehicle but would like to retain its vehicle registration number, please deregister the vehicle and apply to retain the vehicle registration number online at <https://onemotoring.lta.gov.sg>.**
19. **Consent for collection, use and disclosure of personal data:** You consent to us collecting from and/or disclosing to any other Government agency or public authority, and/or using, your personally identifiable data, including those that you have provided in this application, so as to serve you in an efficient and effective way.

In addition, you consent to us collecting from and/or disclosing to any person (whether a natural person or a body corporate), and/or using, your personally identifiable data (i) where such person has been authorised to carry out any specific service on behalf of the Government or a public authority; (ii) in accordance with legislation under our purview to enable us to perform our functions or duties; (iii) to comply with any order of court; (iv) to comply with any written law; (v) to enable a Town Council to enforce, investigate and/or prosecute an offence under its purview; (vi) for the purpose of any legal proceeding involving any motor vehicle, power-assisted bicycle and/or personal mobility device registered with us; or (vii) for the purpose of taking any action against any person for the breach of any of our terms and conditions.

Data provided to us may be used for verification and record of your personal particulars, including comparing with information from other sources, and may be used to communicate with you.