

APPLICATION FOR TRANSFER OF TEMPORARY CERTIFICATE OF ENTITLEMENT (TCOE)



This form is only for applicants who are not eligible for Singpass and have to carry out the transaction at LTA Customer Service Centre. Please use our digital services at https://onemotoring.lta.gov.sg if you are eligible for Singpass. For information on your personal and corporate accounts, please visit www.corppass.gov.sg or https://onemotoring.lta.gov.sg or www.corppass.gov.sg or www.corppass.gov.sg or www.corppass.gov.sg or www.corppa

This form may take you 5 minutes to fill in. You will need the following information to fill in the form:

- TCOE number
- For transferor and transferee who are individuals: Name, NRIC (Singaporean / Singapore Permanent Resident (PR)) or FIN (Foreigner) and address
- For transferee who is non-individual: Name of Company, Unique Entity Number (UEN), Particulars [Name, NRIC (Singaporean / Singapore PR) or FIN (Foreigner) of Director / Sole Proprietor / Partner whose name is listed in the ACRA printout, or manager who is authorised in writing by the named Director(s) / Partner(s) to sign on this Form Q01 on behalf of the company, and address

Name, NRIC (Singaporean / Singapore PR) or FIN (Foreigner) and contact number of person performing the transaction on behalf of the TCOE holder (also known as submitter)	
IMPORTANT: Please read instructions overleaf before completing the application form	
TCOE	
Section A – Particulars of Transferor	
Name:	
	_
*NRIC / FIN:	
NICO / I IN.	-
(a) I hereby authorise the transfer of my TCOE to the *person / company named in Section B.	
Signature:	Date:
Section B – Particulars of Transferee	
Name:	_
*NRIC / FIN:	
	-
Address:	
Address.	-
(a) *I / We declare that the particulars given above are correct.	
(b) *I / We understand that when *I / we deregister *my / our vehicle registered using "Open" Category (Cat Premium of the "Open" Category or its corresponding vehicle category from the same tender exercise, v	
(c) *I / We consent to the collection, use or disclosure of *my / our personal data to a 3 rd party as per paragit (d) *I / We hereby agree to be bound by the terms & conditions applicable to the use of such user account a	aph 8 on the overleaf of this application.
as LTA may prescribe from time to time.	and user password to access LIA's digital services
Signature:	Date:
@Name of Manager / Director:	
Straine of Manager / Director.	
@NRIC / FIN of Manager / Director	

INSTRUCTIONS AND IMPORTANT NOTES

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- 2. The TCOE must be valid at point of transfer.
- 3. TCOEs in Categories A, B and D are non-transferable. TCOEs in Categories C and E are transferable only once if the TCOEs were bid under the name of an individual. If the Categories C and E TCOEs were bid under the name of non-individual, the TCOEs are not transferable.
- 4. If the vehicle is deregistered before its COE expires, the registered owner may be granted a rebate on the Quota Premium (QP) paid, pro-rated to the number of months and days remaining on the vehicle's COE. For vehicles registered using "Open" Category (Cat E) COEs, the rebate will be based on the QP of the "Open" Category or its corresponding vehicle category from the same tender exercise, whichever is lower.
- 5. For vehicles deregistered within 2 years of their registration for the purpose of export, the COE rebate will be capped at 80% of the QP paid on registration. For vehicles registered using "Open" Category (Cat E) COEs, the rebate will also be capped at 80% of the QP of either the "Open" Category or its corresponding vehicle category from the same tender exercise, whichever is lower.
- 6. The TCOE must be used for registration of a vehicle by its expiry date. Otherwise, the TCOE will be cancelled and the bid deposit forfeited.
- 7. A fee of \$20.00 is payable per transfer. An administrative fee of \$2.00 (inclusive of GST) for each revision is payable if there is a revision of the COE bid amount via the LTA Open Bidding Website.
- 8. **Consent for collection, use and disclosure of personal data:** You consent to us collecting from and/or disclosing to any other Government agency or public authority, and/or using, your personally identifiable data, including those that you have provided in this application, so as to serve you in an efficient and effective way.

In addition, you consent to us collecting from and/or disclosing to any person (whether a natural person or a body corporate), and/or using, your personally identifiable data (i) where such person has been authorised to carry out any specific service on behalf of the Government or a public authority; (ii) in accordance with legislation under our purview to enable us to perform our functions or duties; (iii) to comply with any order of court; (iv) to comply with any written law; (v) to enable a Town Council to enforce, investigate and/or prosecute an offence under its purview; (vi) for the purpose of any legal proceeding involving any motor vehicle, power-assisted bicycle and/or personal mobility device registered with us; or (vii) for the purpose of taking any action against any person for the breach of any of our terms and conditions.

Data provided to us may be used for verification and record of your personal particulars, including comparing with information from other sources, and may be used to communicate with you.

- 9. For every transfer of TCOE, a SMS/notification letter will be issued by LTA to both the transferor and transferee to inform them of the successful transfer of the TCOE.
- 10. Please visit https://onemotoring.lta.gov.sg if you have any questions.

This information is current at the time of printing (August 2023) VQR-F-Q01-V04 $\,$