

APPLICATION FORM FOR INTERBANK GIRO FOR ROAD TAX



- This form may take you approximately 10 minutes to fill in. Any amendments must be strikethrough and countersigned (use of correction fluid/tape is not acceptable).
- **Please continue to renew your vehicle's road tax through other renewal channels until you receive our notification that your GIRO application is approved.**
- Upon completion of Parts 1 and 2, please send the form to: VRL Service Operations Division, Land Transport Authority, 10 Sin Ming Drive, Singapore 575701.

PART 1 : FOR APPLICANT'S COMPLETION (Please fill in the shaded areas)

Date (DD-MM-YYYY) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Name of Billing Organisation ("BO") Land Transport Authority (LTA)
Name of Registered Vehicle Owner <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Contact Information of Registered Vehicle Owner
ID* Country of Issue (Applicable only if ID is Foreign Passport number)	Mobile No. : _____ Home No. : _____ Office No. : _____ Fax No. : _____ Email Address : _____

* Example of ID: NRIC for Singaporean/Permanent Resident/Malaysian; FIN Number for Foreigner; ACRA Registration Number for Company/Business

Pay road tax using GIRO for: <i>(please tick ✓ one box only)</i>					
<input type="checkbox"/>	All my / our existing and future vehicles registered under my / our name*				
<input type="checkbox"/>	The following vehicles ONLY <i>(please fill in the registered vehicle number(s) in the boxes provided below)</i>				
	1.	2.	3.	4.	5.

* All vehicle(s) registered under my / our name in the future will automatically be added into your GIRO account for deduction.

Pay road tax of my / our vehicle(s) every: <i>(please tick ✓ one box only)**</i> <input type="checkbox"/> 6 Months <input type="checkbox"/> 1 Year ** This same renewal period, if applicable, will apply to all vehicles listed in this form. Please note that: <ul style="list-style-type: none"> Road tax for weekend / off-peak / revised off-peak / classic car can only be renewed for 12 months. Road tax for commercial vehicle that is more than 10 years old and taxi can only be renewed for 6 months 	Deduct road tax by GIRO on: <i>(please tick ✓ one box only)***</i> <input type="checkbox"/> Road tax expiry date <input type="checkbox"/> 5 working days before road tax expiry date <input type="checkbox"/> 10 working days before road tax expiry date *** Please refer to point 6 of the Notes overleaf
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PART 2 : FOR ACCOUNT HOLDER'S COMPLETION (Please fill in the shaded areas)

To: Name of Bank <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Branch of Bank <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
Name(s) of Account Holder(s) (As in Bank's records) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Signature (s) / Thumbprint(s) ***** of Account Holder(s) <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Bank Account Number of Account Holder(s) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	

*****For thumbprints, please go to the bank with your identification documents for verification

- (a) I / We hereby instruct you to process the LTA's instruction to debit my / our account.
- (b) You are entitled to reject the LTA's debit instruction if my / our account does not have sufficient fund and charge me / us a fee for this.
- (c) You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- (d) This authorisation will remain in force until terminated by your written notice sent to my / our address last known to you or upon receipt of my / our written revocation through the LTA.

PART 3 : FOR LTA'S COMPLETION

Bank	Branch	LTA's Bank Account Number	Type of GIRO Applicant
7 1 7 1	0 1 5	0 1 5 0 2 0 2 8 9 0	Asset Owner (i.e. Vehicle Owner)
Customer Reference Number <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			Applicant ID <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
Bank	Branch	Account Number To Be Debited	Place of Issue <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	

PART 4 : FOR BANK'S COMPLETION

This Application is rejected for the following reason(s) *(Please tick ✓ the relevant box. # Please delete where applicable.)*

- | | |
|---|--|
| <input type="checkbox"/> Signature / thumbprint# differs from Bank's record
<input type="checkbox"/> Signature / thumbprint# incomplete / unclear#
<input type="checkbox"/> Account operated by signature/thumbprint# | <input type="checkbox"/> Wrong account number
<input type="checkbox"/> Amendments not countersigned by account holder
<input type="checkbox"/> Others (Please specify) _____ |
|---|--|

Designation & Name of Bank Approving Officer _____

Company Stamp & Authorised Signature _____

Date _____

NOTES ON INTERBANK GIRO

1. LTA will inform the registered vehicle owner on the status of the GIRO application (i.e. whether successful or rejected). Please allow approximately 1 month for the processing of the GIRO application.
2. **Please continue to renew the vehicle's road tax through other renewal channels until the registered vehicle owner receives a notification letter from LTA that the GIRO application is approved.**
3. The Account Holder(s)' bank will make the necessary deductions from the bank account on LTA's instructions. The deduction will be reflected as "LTA" in the passbook/bank statement.
4. About one (1) month before the GIRO deduction date, LTA will send a GIRO Payment Schedule to inform the registered vehicle owner of all the prerequisites that must be met by the stipulated deadline and the GIRO deduction date. Please ensure that all the prerequisites are met on time and maintain sufficient funds in the bank account for the GIRO deduction to avoid any charges that may be imposed by the bank or by LTA for each failed deduction.
5. If there is an unsuccessful GIRO deduction, the registered vehicle owner will receive a notice to renew the road tax by other channels. Late renewal fee will be imposed if a vehicle road tax is renewed after its expiry date.
6. Registered vehicle owners may wish to consider the following before selecting their preferred GIRO deduction date:

To deduct Road Tax on:	Deadline to fulfil prerequisites before current road tax expiry date (e.g. Insurance, Vehicle Inspection)
Expiry Date	At least 5 working days
5 Days before Expiry Date	At least 10 working days
10 Days before Expiry Date	At least 15 working days

7. Approved GIRO arrangements will continue to be in effect until the vehicle is transferred, deregistered, or when the registered vehicle owner writes in to notify LTA to terminate it. To terminate, the registered vehicle owner has to write to the address indicated below. LTA reserves the right to terminate the GIRO arrangement at any time without assigning any reasons for such termination.
8. If updated contact information are provided on this form, LTA will update our records accordingly.
9. For enquiries on road tax, please contact LTA at tel: 1800-CALL LTA (1800-2255 582).

Consent for collection, use and disclosure of personal data

You consent to us collecting from and/or disclosing to any other Government agency or public authority, and/or using, your personally identifiable data, including those that you have provided in this application, so as to serve you in an efficient and effective way.

In addition, you consent to us collecting from and/or disclosing to any person (whether a natural person or a body corporate), and/or using, your personally identifiable data (i) where such person has been authorised to carry out any specific service on behalf of the Government or a public authority; (ii) in accordance with legislation under our purview to enable us to perform our functions or duties; (iii) to comply with any order of court; (iv) to comply with any written law; (v) to enable a Town Council to enforce, investigate and/or prosecute an offence under its purview; (vi) for the purpose of any legal proceeding involving any motor vehicle, power-assisted bicycle and/or personal mobility device registered with us; or (vii) for the purpose of taking any action against any person for the breach of any of our terms and conditions.

Data provided to us may be used for verification and record of your personal particulars, including comparing with information from other sources, and may be used to communicate with you.