



## APPLICATION FORM FOR INTERBANK GIRO

# Please delete where applicable

### **NOTES ON INTERBANK GIRO**

1. Please fill up all the information in Part 1 and 2 of the GIRO application. This is to avoid any delay when we process your application form.
2. The Authority will inform the Applicant on the status of the GIRO application (i.e. whether successful or rejected). Please allow for approximately 3 weeks for the processing of the GIRO application.
3. The Account Holder(s)' bank will make the necessary deductions from the bank account on the Authority's instructions.
4. Please maintain sufficient funds in the bank account for the GIRO deductions to avoid any charges that may be imposed by the bank or by the Authority for each failed deduction.
5. Upon successful application, the GIRO arrangement will continue to be in effect until its termination by either the Applicant or the Authority. The Applicant shall provide 1 month advance written notice to the Authority for the GIRO termination. The Applicant shall not terminate the GIRO arrangement unless the Authority informs the Applicant to cancel the GIRO arrangement with the Authority. For notification on the termination of the GIRO arrangement, please write to [LTA\\_Receipting@lta.gov.sg](mailto:LTA_Receipting@lta.gov.sg)

The Authority reserves the right to terminate the GIRO arrangement at any time without assigning any reasons for such termination.

6. Please contact our officer at [LTA\\_Receipting@lta.gov.sg](mailto:LTA_Receipting@lta.gov.sg) should you have further queries.